



March 9th, 2017

Meeting Minutes

Meeting Type: Monthly Meeting (at Family Medicine)

Attendees:

Staff Senate: Ashley Rempel, Angie Childers, Charlotte Berryhill, Kristin Rodriguez, Monica Burke, Sarah Caldwell, Heather McIntosh, Mary Troutman, Rodney Chaney, Laura Kent, Angela Boyd

Guests: Lajeanna Weaver, Jennifer Fought, Laura Morrow

Call to Order: Completed by Ashlee Rempel at 8:39 am

Quorum Confirmation

- I. Approval of minutes for February, with one correction
- II. Treasurer's Report
 - a. January ended at \$7444.75
 - b. In January sold approximately \$370 in gear
 - c. Last of Chili Cook-off expenses came through
 - d. Spent \$150 for Cocoa Bar
 - e. Made \$170 before expenses on Valentine's, expenses were \$45, approx. net \$125
- III. Committee Reports
 - a. Merit
 - i. 22 nominations received for Merit Award
 - ii. New gifts range in price \$18.95-25.00, plus \$60 set-up fee
 - iii. 18-20 retirees; 4 people with anniversaries 25+ years
 - b. Membership & Policy Review
 - i. Looking over needed changes for bylaws
 - c. Communications
 - i. Sarah updated website
 - ii. Sarah showed draft of the newsletter
 - iii. Will test it for 3-6 months, distribute once/month
 - d. Staff Week & Activities
 - i. Staff week 04/24-28
 - ii. Kick off cookout on Monday, \$5 per plate
 - iii. Need cooks, operations will start grills earlier this year
 - iv. Location moved due to conflict with another event

- v. Reception in May due to Faculty/school conflicts
 - vi. New photo backdrop
 - vii. Tuesday, 25th, Trivia events at Family Medicine & Tisdale; restaurant discounts for Schusterman
 - viii. Wednesday, Zoo demonstration, animal crackers & juice boxes
 - ix. Thursday, Treats & Trivia at Schusterman, restaurant discounts at off-site locations
 - x. Friday, SPCA puppies & food trucks
- IV. Old Business
- a. 50% of net profit from OU Holiday ornaments being donated to SPCA during Staff Week
 - b. Theme – OU Tulsa Staff “Best in Show”
 - c. Will send calendar invites for Reception and other activities
- V. New Business
- a. Communication from “Top down”
 - i. Do people feel as if they know what is going on around campus?
 - ii. Would Town Hall style meetings help?
 - iii. Website?
- VI. Meeting Adjourned at 9:35 am

Next Meeting: Thursday, April 13th 2017

Respectfully Submitted,

Monica L. Burke, Secretary