



January 12, 2016

Meeting Minutes

Meeting Type: Monthly Meeting

**Attendees:**

**Staff Senate:** Beth Sullins, Eric McKinney, Sarah Caldwell, Ashlee Taylor Rempel, Blanca Gonzalez, Angie Childers, Jamie Lawley, Amanda Boyle, Kristin Rodriguez, Katlin Seagraves, Hillary Hamilton, Laura Kent, Angela Boyd

**Non-Senate:** Dana Saliba, Alyssa Peterson, Lisa Williams, Heather McIntosh, Shelly Fowler

**Call to Order:** completed by Chair, Beth Sullins at 8:37am

- I. Approval of September Minutes – 8:40am
- II. Treasurer’s Report – Eric McKinney
  - a. Account balances:

HSC	2,289.05
Norman	341.84
Foundation	<u>1,110.64</u>
<b>Total</b>	<b>3,741.53</b>

III. Committee Reports

- a. Merit Committee –
  - i. Reminder for merit award nominations will be sent within the week
- b. Policy Review Committee
  - i. There is a vacancy in clinic representation
- c. Communications Committee
  - i. Need volunteers to present Staff Senate at orientation
    - 1. Sign up email will be sent
  - ii. Pictures and bios needed on website
- d. Staff Week and Activities Committee
  - i. Staff Week theme: carnival
    - 1. Slogan created
    - 2. Decorations competition
    - 3. Dunk tank
      - a. Possible \$5 for 3 dunk attempts
    - 4. Discuss desire/demand for T-shirts
    - 5. Discuss how to include offsite locations
    - 6. Book and DVD donations needed
    - 7. Need volunteers to ask for donations
  - ii. Valentine’s Day fundraiser
    - 1. Tumbler/mug filled with candy
    - 2. Charge for delivery



3. Angela Boyd can coordinate for Family Medicine
  4. Create flyers
- IV. New Business
- a. Idea presented for fundraising by recycling printer cartridges
    - i. Discuss rules with Printing Services
- V. Round Robin Discussion

Meeting adjourned at 9:28 am

Next meeting: Tuesday, February 9<sup>th</sup>, 2016

Respectfully submitted,

Sarah Caldwell, Secretary