



February 9, 2016

Meeting Minutes

Meeting Type: Monthly Meeting

Attendees:

Staff Senate: Beth Sullins, Sarah Caldwell, Ashlee Taylor Rempel, Blanca Gonzalez, Angie Childers, Jamie Lawley, Amanda Boyle, Kristin Rodriguez, Laura Kent, Ruth Neal, Jenna Tow, Charlotte Berryhill, Alisa Dougless, Brittany Cole

Non-Senate: Shelly Fowler, Teresa Welles

Call to Order: completed by Chair, Beth Sullins at 8:34am

- I. Approval of September Minutes – 8:35am
- II. Treasurer’s Report – Eric McKinney
 - a. Account balances:

HSC	1,030.41
Norman	348.84
Foundation	<u>1,106.26</u>
Total	2,485.51

III. Committee Reports

- a. Merit Committee –
 - i. Begin compiling anniversary list
 - ii. We have a surplus of pins, Brittany to send inventory to Charlotte
- b. Policy Review Committee
 - i. Flyer created for open positions, to be sent out to Tulsa All
 - ii. Will be placed in clinic breakrooms
- c. Communications Committee
 - i. Volunteers have signed up for New Employee Orientation
 - ii. Staff Week info is now on website
- d. Staff Week and Activities Committee
 - i. Staff Week
 - 1. Operations will help with cookout
 - a. \$5/plate
 - 2. Book sale
 - a. Fill up a bag for \$5
 - b. Contact Meg Myers Morgan for signed book
 - 3. Door/department decoration contest to happen week prior
 - 4. Food truck day
 - a. Volunteers needed for dunk tank
 - b. No rainy day plan at this time
 - 5. Chair massages are open to students and staff



6. T-Shirt contest
 - a. Send email to Tulsa All to vote on entries
 7. Working on how to include offsite locations
 8. Flyers will be made to advertise
 9. Current budget: ~\$1,500 excluding staff reception
 - ii. Valentine's Day fundraiser
 1. Possibly need help with delivery
 - e. Toner Recycling Fundraiser
 - i. Discussed last month, not allowed
- IV. New Business
- i. Idea presented for a Meet Your Representative Day
 1. Opportunity for Non-Staff Senate members to meet their representative and discuss ideas/concerns
 2. Possibly be available over the lunch hour
 3. Door prizes
 - ii. Staff Senate Store
 1. Sales are good
 2. Peak sale days: January 13th and February 8th
- V. Round Robin Discussion

Meeting adjourned at 9:27 am

Next meeting: Tuesday, March 8th, 2016

Location: 2D34

Respectfully submitted,

Sarah Caldwell, Secretary