



November 11, 2014

8:30 am

Minutes

Call to Order

Quorum Confirmation (Confirmed) (12 voting members in attendance).

Meeting Attendees: Josh Ramaglia, Charlotte Berryhill, Hilary Hamilton, Amanda Scott, Beth Sullins, Eric McKinney, Angie Childers, Sarah Caldwell, Laura Kent, Jenna Tow, Kaitlin Seagraves, Barbara Holt, Ruth Neal, Amanda Boyle, Ashlee Taylor, Thomas Boxley

Meeting called to order at 8:35 a.m. by Barbara Holt.

- I. Approval of Minutes: Minutes from October's meeting were approved with no corrections.
- II. Treasurer's Report: Eric McKinney reported that the balance on all accounts is \$6,826.54.
  - a. Staff Senate donated \$577 to the OU-Tulsa United Way drive.
  - b. The Chili Cook-off earned \$200 more than last year.
  - c. In October, we took in \$3,804.70, and had \$4,534.92 in expenses.
- III. Committee Reports:
  - a. Merit Committee: No report
  - b. Membership & Policy: No report
  - c. Communications: The website still needs updates for pictures and bios.
- IV. Old Business
  - a. Chili Cook Off – Sold 159 tickets. Ran out of chili (the first time this has happened) so turned people away at the door and ended up refunding some people their money. Talked about only giving one bowl per person (at the door) and tickets for 'purchasing' one bowl, to limit each attendee to one bowl. Also, we need more volunteers for next year and possibly more donated chili from restaurants, or have Staff Senate buy and prepare chili for consumption. Thanks to Ashlee for her hard work in organizing the Cook-off and Costume Contest.
  - b. United Way Items – Tumblers, shirts & sweatshirts sold well. Staff Senate donated \$577 to the United Way drive.
- V. New Business
  - a. Sent out another e-mail for selling OU Tulsa items to benefit Staff Senate



- b. We need volunteers for:
    - i. Holiday Decorations (campus decorating)
    - ii. Wrap Shop on December 4 (and Pop-Up Shops) & 9
    - iii. Help with the Holiday Party on December 18. Sign-up sheets for volunteers were circulated.
  - c. Obtained approval of expenditures up to \$700.00 to pay for food for the Holiday Party on December 18.
- VI. Round Robin discussion – no additional discussion.
- VII. Meeting was adjourned at 9:15 a.m.

**Next Meeting: Tuesday, December 9th, 8:30 am, 2C33**