



Tulsa Staff Senate Minutes
April 14, 2015

Meeting Attendees: Alisa Dougless, Beth Sullins, Laura Kent, Jenna Tow, Barbara Holt, Katlin Seagraves, Ruth Neal, Josh Ramaglia, Charlotte Berryhill, Sarah Caldwell, Sheryl Hayes, Hillary Hamilton, Jamie Lawley, Kristin Rodriguez, Amanda Boyle, Brittany Cole, Casey Rucker

Meeting was called to order at 8:30 a.m. by Alisa Dougless
New members Brittany Cole and Jamie Fauly were welcomed to Staff Senate.

I. Approval Of Minutes

- a. Held for May meeting.

II. Treasurer's Report – Eric McKinney

- a. Staff Senate Treasury account balances were reported for FY2015.

Balances:	TAC HSC	\$2,722.34
	TAC Norman	\$1,005.07
	Foundation Account	\$5,744.74
	Total for all accounts:	\$9,472.15

III. Committee Reports:

- a. Merit

- i. Krista is at a conference. 31 nominations were received, 6 people were selected to receive merit awards.

- b. Membership & Policy Review

- i. Revised Bylaws were presented to be reviewed and voted upon. Key changes are:
 - 1. Mail changed to e-mail.
 - 2. Created a communication committee
 - 3. References to specific dates, times, and months for Staff Senate meetings have been removed
 - 4. "Staff Senate office" and administrative coordinator references were removed as we don't have one.
 - a. Charlotte Berryhill is the Staff Senate administrative coordinator even though we don't have an office.
 - b. Discussion needs to be had about her duties as the job description is vague. Charlotte does provide support to us. Alisa, Charlotte, and the Membership and Policy committee will meet to discuss this and revise the Bylaws as needed
 - c. Amanda will verify that we have identified all of the locations so the Bylaws can be updated if necessary.
 - 5. The vote is tabled until June or July.

- c. Communications

- i. No Report.

IV. Old Business

- a. OU Tulsa items - Our new t-shirts have Tisdale and Medical Informatics added to the "map". They have been ordered.
- b. Staff Week – 4/20 – 4/24th. An e-mail will be sent out.
 - i. Monday- Coffee and Books



- ii. Tuesday – Staff Awards Reception – catered by Orr.
 - iii. Wednesday – Yoga, mindfulness and meditation
 - iv. Thursday Food Trucks
 - v. Friday – Treats and Trivia
- V. New Business
- a. Fidelity - Has provided \$2,500 to Staff Week funds and it will pay for the Staff Awards reception. They will distribute logo water bottles to attendees.
 - b. There is a share drive setup for the Staff Senate
- VI. Round Robin Discussion
- a. It was asked what awards will be given at the reception?
 - i. Certificates and pins
 - ii. 20-29 years receive a framed certificate
 - iii. 30 years and above receive a glass paper weight
 - b. OU items were passed around for review.
 - c. Do we want to have a fund raiser for Mothers' Day? Maybe more fudge?
 - d. What about a cookie fund raiser?
- VII. Adjournment – Meeting was adjourned at 9:05 AM.

Next Meeting will be May 12th, 8:30 AM, 2C33.