

Tulsa Staff Senate Minutes September 5th, 2013

Time: 10AM – 11AM, Meeting Location: 3100

Meeting Attendees: Kerri Jackson, Vicki Ford, Jenna Tow, Michelle Bickle, Beth Sullins, Ashlee Taylor, Barbara Holt, Hillary Hamilton, Alisa Dougless, Rick Koontz, Julie Leighty, Charlotte Johnson, Kody Burns, Ruth Neal, Larri Craig, Lynn Wright, Heather Knotts, Krista Pettersen, Brenda Treseder

I. Approval Of Minutes

- The Minutes of the last meeting were approved with two typo corrections.

II. Treasurer's Report – Michelle Bickle

- Staff Senate Treasury Report for month ending August 2013 was viewed.
- Only expense incurred - Kona Ice Event \$244.00.
Balances:
TAC HSC \$2001.94
TAC Norman (Created to pay Norman based employees) \$1439.49
Foundation Account \$3634.46
Total for all accounts: \$7,075.89

III. Secretary's Report – Kody Burns

- No new report.

IV. Committee Reports

A. Merit Award Committee – Cortney Dennis (Not present to give report.)

1. President Clancy has agreed to the new Merit Award Program.
2. Details will be decided in fall.
3. Bylaws will need to be updated once the details are decided. It's in the works.

B. TAC Committee – Heather Knotts

1. Breakfast will be bumped to January 15th or 16th.
2. Food trucks - September 16th & October 21st.
3. October 31st - Chili Cook-Off.
4. Tulsa Zoo ticket discount email September 5th.
5. Gift wrapping fundraiser – December. In November requesting donations of wrapping paper, supplies, etc.
6. Drive-In movie at the Admiral - working with Student Affairs and Tulsa Club. More details to come.
7. T Shirts were discussed.
 - The OU/ TX T-Shirt orders are due September 6th.
 - OU Tulsa T-Shirt design to be presented at the next meeting.
8. Hideaway Pizza Fundraiser is on October 15th. Email with more details coming soon.

- C. Staff Week Committee – Heather Knotts & Kody Burns
 - 1. A volunteer email to get people involved will be going out in the near future. It will be an opportunity for those who have provided feedback to get involved.
- D. Membership Policy Review Committee – Alisa Dougless
 - 1. It was voted to accept Theresa Buford.
 - 2. Cheryl had withdrawn but reconsidered and now will be submitting her application.
- E. Communications/ Marketing Committee
 - 1. Website updated.
 - 2. Photos of group reps. & committees on website were recommended.
 - 3. Ashlee Taylor will contact photographer.
- V. Old Business
 - No Report
- VI. New Business
 - Edit bylaws to vote on next meeting.
 - Department or college spotlight was discussed.
- VII. Announcements
 - A calendar invitation for Staff Senate meeting was sent out by Kerri Jackson to all members.
 - The meeting minutes and agenda will be sent out before meetings. Please print them and bring them with you if you need a copy for yourself to reference during meetings.
- VIII. Adjournment – Meeting was adjourned at 10:45AM.

Next Meeting will be October 3rd.