

TULSA STAFF SENATE
Regular Meeting
September 1, 2011
10:00 a.m. to 11:00 a.m.
Room 3100

Quorum confirmed.

Call to order.

Introductions were made.

The August minutes were read and approved.

Chair's report – Courtyard beautification - There are two enclosed courtyards on Schusterman campus that can be used for various activities. Renovation is going on at this time with the benches, side walks, etc. If passed by Dean Clancy, grills may be added to these two areas. It was suggested that staff senate donate a piece of furniture for one or both of these courtyards. It was also suggested that the staff senate might take a day and plant some plants or a tree in one or both of these areas.

Treasurer's report – no report

Secretary's report – no report

Committee Reports:

Employee of the Quarter – Currently have 8 members on this committee.

TAC report – Committee met last week. The Chili Cook-Off will be October 31 in the learning center. The committee has numerous ideas for the fall fundraiser. HR benefit fair will be held in the learning center on October 26. Staff Senate will have a table featuring fund raisers, committees and the new staff senate brochure will be available.

Staff Week – No report.

Membership & Policy Review – Voted and approved new members. Brenda Treseder to be removed from this committee as a member. Brenda will attempt to make all of the committee meetings as the Staff Senate Chair.

Marketing – A Staff Senate brochure was passed out. The brochure was voted on and approved to use for Staff Senate publicity. These will also be given out at new employee orientation and other activities.

New Business:

Melodie Frederick from HR presented the changes to the Employee Staff Handbook. The handbook can be viewed on-line or downloaded.

There will be some changes to the medical insurance this coming enrollment.

Fidelity is currently conducting group meetings around the campus. Individual appointments may be set-up by going to HR.OU.edu and go under policies to schedule an individual time with a Fidelity representative. When you attend this meeting, bring your investment paperwork for the representative to review. This will also have your account number which is beneficial, but not required for the meeting.

Human Resources asked Staff Senate to develop a list of people to serve on the Grievance Committee.

After the meeting today a group picture will be taken of the Staff Senate.

Kathleen Pittman will check on prices to copy the staff senate brochure.

Adjournment: 11:00 a.m.

Next meeting: Thursday, October 6, 2011, 10:00 a.m. in room 3100.