

TULSA STAFF SENATE
Regular Meeting
August 4, 2011
10:00 am to 11:00 am
Room 3100

Quorum Confirmation

Staff Senate had a guest – Kathy Pittman

Call to Order

Approval of Minutes – no minutes to approve for July due to no meeting in July

Chair's Report – Brenda Treseder

Treasurer's Report – Khanh Luong

Secretary's Report - Debbie Grant on LOA, no report

Committee Reports

Employee of the Quarter Committee

TACommittee Report – Michelle Bickle

Staff Week Committee –

Membership & Policy Review Committee

Marketing Committee

Old Business

Charlotte Berryhill has been gracious enough to offer her help with any administrative duties the Staff Senate would need such as sending notifications via e-mail and helping the committee chairs with their duties. The committees greatly appreciate the help and thank Charlotte and Barbara Abercrombie for the offer.

Michelle Bickle gave a report about the bench that was donated by the Staff Senate and is located by the new library. She also mentioned things that were promoted and carried out by the TACommittee during last year.

The staff handbook was approved by the Board of Regents on July 1, 2011.

New Business

It was mentioned that it would be a good idea if the Staff Senate could be involved with HR in the new employee orientation.

Barbara Abercrombie requested a September update at the September meeting to set up a new Grievance Committee due to the fact that the grievance rules have changed.

Committee Chairs were nominated and seconded by the Staff Senate and are as follows:

Employee of the Quarter Chair – Kerrie Jackson

TACommittee – Michelle Bickle

Staff Week Committee – Sandra Arnett

Membership & Policy Review Committee – Krista Pettersen

Marketing Committee – Sharon Reese – This committee will be responsible in the development of a newsletter and keeping the webpage updated.

Krista Pettersen is the Staff Senate new Chair-Elect. This leaves the position as representative for Krista's area open and the position will have to be filled.

Fidelity Investments will be on campus beginning the week of August 9th and continuing through October to help OU participants make the best investment plans for them to assure that their investment plans are met and their investment questions are answered.

Due to IRS laws HR cannot advise on how to invest or move funds.

In regards to the subject of courtyard beautification it was suggested that maybe more of the student activities that are held outside be moved to the courtyard areas. It was suggested that a project be made to anyone that wants to participate in the painting of the tables and chairs that are already in use.

The OU landscaping crew would be asked to make suggestions about what type of plants would work best in the courtyard areas and also any suggestions they might have in the landscaping of the area.

Both courtyard areas have Wi-Fi.

A motion was made and seconded to adjourn and the meeting adjourned at 11:03 am.

The next meeting is September 1, 2011 in Room 3100.