



TULSA STAFF SENATE
Tuesday, January 4, 2010
Room 2C33

CALL TO ORDER

Chair Yolonda Sampson called the regular meeting of the Staff Senate to order at 10:00 a.m. in room 2C33.

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO PRESENT (BY GROUP):

Ex-Officio Members: Rick Koontz, Nancy Volavka

Officers: Yolonda Sampson, Brenda Treseder, Debbie Grant, Khahn Luong

Representatives/Alternates

Group I Melissa Riley, Freida Craig,

Group II Michelle Bickle

Group III Sandra Arnett

Group IV

Group V Charlotte Johnson

Group VI Linda Smith

REPRESENTATIVES, ALTERNATES, OFFICERS, AND EX-OFFICIO ABSENT (BY GROUP):

Ex-Officio Members:

Officers:

Representatives/Alternates

Group I Heather Allphin, Kathy Briggs

Group II Joe Holderman

Group III April Melillo

Group IV Stephanie Ramos

Group V Autumn Aneshansley

Group VI

I. SPECIAL SPEAKER –

II. APPROVAL OF THE NOVEMBER, 2010 MEETING MINUTES

Yolonda Sampson asked if everyone read the November 2010 minutes, if there were any corrections and if there was a motion to approve the minutes. Michelle Bickle made a motion and Brenda Treseder seconded the motion to approve the November 2010 minutes.

III. CHAIR'S REPORT

Yolonda reported on the Christmas trees that were set up and decorated. One was in the Staff/Faculty Lounge, one was across from the guard station, and the third tree was set up in the north entrance lobby.

Two of the trees have been taken down. The tree in the Staff/Faculty Lounge will be taken down today at 2:00 p.m. All volunteers are welcome to assist with this project.

Approximately 135-145 people attended the Holiday Reception on December 16, 2010.

The Staff Week committee will be meeting for the first time on Wednesday, January 12, 2011 from 10:00 – noon in the Library.

IV. TREASURERS REPORT

A \$23.50 has been deposited into the Foundation account making the balance \$6,165.83. The Tulsa account balance is \$6,010.23. The TAC has brought in approximately \$370 from the fundraiser and approximately \$400 from the chili cook-off.

Michelle Bickle and Brenda Treseder requested a copy of the monthly financial statement. Khahn Luong will have this posted on the staff senate web site.

V. CAMPUS REPORT

Rick Koontz reported on the new library. The construction is on time. It should be complete February 2011. The projected date to move the library is May 16, 2011 while students are on break. The move should take approximately 1-2 weeks.

The current library space will be used for students. This space could be a student union h a bookstore and other student oriented departments that are currently scattered across campus.

The 3rd floor of 4 West will be the new Data Center and IT area. The use of the current Data Center area is being discussed. One suggestion is to use this behind-the-scene area for storage. Brenda Treseder asked if the construction people over in that area were starting to work on this area. Rick Koontz said it is probably the roofers for that building. There have been numerous leaks and the decision was made to reroof the whole building.

VI. GEORGE NIGH REPORT

VII. COMMITTEE REPORTS

SHARED LEAVE REPORT

BENEFITS COMMITTEE

EMPLOYEE OF THE MONTH COMMITTEE

TULSA ACTIVITIES COMMITTEE

The TAC committee brought in \$370 from the fundraiser and \$400 from the chili cook-off. In the past Cupid Express was successful and the TAC would like to try it again this year. A spring fundraiser is being discussed, but nothing has been scheduled yet. Another project the TAC has undertaken is the Campus Beautification project. With the new library opening, Stewart Brower, Director of the Library, was asked what items the library would need after the move. He mentioned a bench. Michelle Bickle is researching the prices.

Payday between pay days is a go. Staff Senate approved the expense of \$250 for the TAC to purchase snack-size candy bars (approximately 5 per employee) on January 12, 2011 from 1:00 – 3:00 in the faculty/staff lounge.

National Popcorn day is January 19, 2011. Michelle Bickle is requesting approval for the TAC to give popcorn to each employee on January 19, 2011. The Staff Senate voted and approved \$100 for popcorn day. Michelle Bickle will go back to the TAC and let them know that both projects have been approved by Staff Senate. The TAC will now vote to see if they want to have popcorn day.

Yolonda Sampson requested a motion. Freida Craig made the motion and Brenda Treseder seconded.

VIII. UNFINISHED BUSINESS

Jessica Rackley has left OU so we are down one more representative. Renee Wagenblatt was asked again if she would be interested in serving on the Staff Senate as an alternate or representative. Renee would like for someone else to have a chance to serve the Committee. Brenda Treseder has requested a map of all departments on Schusterman campus from Bob Farringer. Brenda would like to make sure the departments are fairly represented on Staff Senate. Due to many departments moving the ratio of staff to staff senate representatives may not be adequate. Rick Koontz said that Bob Farringer would literally walk the campus to locate departments and employees. Rick also mentioned if Brenda did not receive what she needed to call Barbara Abercrombie. Yolonda Sampson may have something that will help Brenda in locating departments/staff.

Brenda Treseder, Yolonda Sampson, and Khahn Luong have all been trained on the Market Place. This is an on-line store that we can utilize to sell fundraiser items. The items can be paid on-line with a credit card saving time in locating a person, a department, or writing a check and taking it to someone. Brenda is hoping this will be up and running for Cupid Express in February.

The Employee of the Month plaques will be displayed in the hallway outside Human Resources.

IX. NEW BUSINESS

X. ANNOUNCEMENTS

Our next meeting will be Tuesday, February 1 at 10:00 a.m. Stewart Brower, Director of the Library will be our guest speaker next month. We may be able to take a tour of the new library.

XI. ADJOURNMENT

Melissa Riley made the motion that we adjourn and Sandra Arnett seconded the motion. We adjourned at 10:45.

Debbie Grant, Secretary
OU-Tulsa Staff Senate

Date Approved

Handouts: Agenda
 November 2010 minutes