

Tulsa Staff Senate
Regular Meeting
April 5, 2012
10:00 – 11:00 a.m.
Room 3106

Quorum Confirmation

Call to Order @ 10:00 a.m. by Brenda Treseder, Chair

Guest speaker was Tricia Rahal, Senior Human Resources Analyst. She spoke about the Lean Projects on campus and other campus updates:

- School of Community Medicine was used as a pilot for this project and future Lean projects will include the Norman programs on the Schusterman campus.
- Human Resources have done several trainings on campus, i.e. Foundation Knowledge, EMR Trainings, Cultural Differences on the job, Orientation in management, etc.

All feedback and suggestions are welcomed and a few topic suggestions in the meeting for training were: Emotional Intelligence, Business Writing, Email etiquette.

- I March minutes were not approved due to a correction V – E.
- II Chair's Report – Brenda Treseder
 - A. Update on discussion with President Clancy
- III Treasurer's Report – Khanh Luong (Handout)
- IV Secretary's Report – Debbie Grant had to step down due to job duties
- V Committee Reports
 - A. Employee of the Quarter – Kerri Jackson reported that meeting is in place and an email will go out with results.
 - B. TAC - Michelle Bickle
 - C. Staff Week – Michelle Bickle discussed what the committee has accomplished for events and activities and an email was posted in "This Week @OUTulsa." The purchasing of tickets for the luncheon is forthcoming and program is in progress by Khanh Luong.
 - D. Membership – Brenda Treseder reported that she received 3 nominees. Alisa Dougless and Barbara Holt were nominated and unanimously voted in for Group 1 Alternates. And Dara Peterson was nominated and unanimously voted in for Group V.
 - E. Communication/Marketing – Sharon Reese was not present so no report was given.
- VI Unfinished Business – None was discussed.

Therefore, meeting was adjourned at 11:10 a.m. with Brenda Treseder, Chair announcing next Tulsa Staff Senate meeting to be Thursday, May 3, 2012 @ 10:00 a.m. in room 3106.

