UNIVERSITY OF OKLAHOMA

College of Medicine, School of Community Medicine

Office of Student Services

4502 E. 41st Street, TULSA, OK 74135

Phone: (918) 660-3500

Fax: (918) 660-3506

POLICY STATEMENT FOR VISITING COLLEGE STUDENTS

A student currently enrolled in good standing in any accredited public or private community college, college, or university in the state of Oklahoma, an Oklahoma resident pursuing equivalent education in an accredited United States college of university out of state **and** with a University of Oklahoma College of Medicine, School of Community Medicine faculty mentor, is permitted for observation purposes only. The student may not touch or examine a patient and may not interview a patient. Participation is by specific patient permission only and if the patient objects to the student’s presence, he/she must leave the room.

# **APPLICATION PROCEDURES**

I. All correspondence regarding visiting student observerships will be processed through the Office of Academic Services and required the approval of the Associate Dean for Academic Services.

II. Submit a completed application, verification of academic status, immunization record documenting all required immunizations and a negative TB skin test or negative chest X-ray, full privacy training, and signed privacy confidentiality agreement. If the observation experience will take place at St. John’s Medical Center, the SJMC packet must be completed and if the experience is in Pediatrics, a completed Sex Offenders Declaration form will be required.

III. You will receive written notification of final approval and the scheduled dates for the observership.

IV. Notification of cancellation is requested in writing at least four weeks prior to the start date.

*PLEASE DIRECT ALL INQUIRIES TO:*

Delene Wallace

College of Medicine, School of Community Medicine

Office of Student Services

4502 E. 41st Street, #1C54

Tulsa, OK 74135

Voice: (918) 660-3500

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