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| OUTSA MEETING: March 2, 2011  |
| Minutes |  | 5:30 PM | Room 1D18 |
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| Meeting called by | OUTSA President Mouhammad Al-Akkoumi |
| Type of meeting | OUTSA Monthly Meeting |
| Facilitator | OUTSA President Mouhammad Al-Akkoumi |
| Note taker | Vivian Nguyen |
| Timekeeper | Vivian Nguyen |
| Attendees | Quorum Verification: 26 Eligible Voting Members Present. 16 Needed for Quorum. Verified by Electronic Sign In |
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| **Agenda topics** |
| **1 minute** | **Approval of minutes** | **mouhammad al-akkoumi** |
| Discussion | Motion to approve last month’s minutes. |
| Conclusions | 23 approved. 0 opposed. 0 abstained.  |
| Action items NONE | Person responsible | Deadline |
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| **1 minute**  | **treasurer’s report** | **alexandra steevensz** |
| Discussion | No updates on the budget. Everything has stayed the same since last month’s general meeting.  |
| Conclusions | Please contact Alexandra Steevensz regarding questions on the budget for your specific college |
| Action items  | Person responsible | Deadline |
| Contact Alexandra Steevensz at Alexandra-Steevensz@ouhsc.edu or outsa@ouhsc.edu for questions on budget. | All Colleges | Ongoing |
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| **15 Minutes** | **new business** | **Mouhammad Al-akkoumi & Blake crockett** |
| Discussion | 1. Nursing Budget PlanThis budget plan just needs to be voted on similar to the Pharmacy and Public Health budget plans that were approved last semester. It shows the proposed budget by the College of Nursing for 2011, which is estimated to be $15,000. 2. Benches outside the Learning CenterA student from the Public Health program has suggested to place benches outside of the Learning Center. Potential locations include the west side near the main entrance and another behind the building on the Yale side. Questions/Comments: 1. Kathy Seibold - Are there currently any benches by the Learning Center? No
2. Is there access from the building where the benches will be located? Yes. If you enter through the main (west) entrance and continue straight on past the restrooms. There are doors that lead out to the Yale side.
3. A student feels that it would be better served to have the benches placed on the south side due to the higher traffic flow through this entrance near the parking lot.
4. Will the benches be placed on the ground level? Yes, there will be no steps involved. It will be placed on a concrete pad off the sidewalk. It will be similar to the ones near the main entrance of the campus.
5. Blake Crockett - Since we are a tobacco free campus, there is a concern for people potentially smoking on campus if the benches are placed on the east side facing Yale.
6. Charles Frank – The nursing students have most of their classes in the Learning Center and are always looking for somewhere to eat during lunch, could we suggest a picnic table? We would have to go through President Clancy to make sure this is possible, only the benches have been brought up with him.
7. Kathy Seibold – We have been looking at potentially placing in picnic tables as well. As a side note, the President’s office has a bench fund as well, so if OUTSA would like to do a joint project with President Clancy, funds may be requested.
8. Blake Crockett – The benches will cost $830 for a single bench.
9. Travis Schmitt – Are the benches going to be metal or wood? They are wooden benches because those are President Boren approved benches.
10. Josh Davis – If OUTSA purchased these benches, there would be a plaque that indicates: Sponsored by OUTSA
11. Mouhammad Al-Akkoumi – The reason why a bench was suggested on the east (Yale) side was because it is not being utilized. The President would like to do something that would increase utilization, so if everyone is interested in picnic tables, he can take this idea up with the President.
12. Blake Crockett to Kathy Seibold – What is the proposed location of the picnic tables? They have been thinking about potential benches, tables and chairs by the new library. President Clancy is very open to the idea of tables, but it must be first approved by Molly Boren. So if you would like to cap the benches sponsored by OUTSA, you can request additional funding through the president for this project.
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| Conclusions | Motion to approve the CON budget by Blake Crockett. Motion seconded. 18 approved. 5 abstained. 0 opposed. Motion carriesMotion to pass the benches on the west and the south side, but table the east side bench. Motion seconded. 25 approved. 1 abstained. 0 opposed. Motion carries.  |
| Action items none | Person responsible | Deadline |
| **1 minute**  | **committee reports** | **mouhammad al-akkoumi** |
| Discussion | Crystal Moore is the chair of the social committee who could not be in attendance. The March Happy Hour is scheduled for March 24th from 4:30 to 6:30pm in Founders Hall. There will be a live band, Dante, at this event. Games, food, drinks and FUN will be provided! |
| Action items  | Person responsible | Deadline |
| For questions or suggestions on games or what you would like to see at Happy Hour, please contact Crystal Moore at Crystal-Moore@ouhsc.edu or outsa@ouhsc.edu  | Everyone | Ongoing |
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| **28 minutes**  | **Announcements** | **various**  |
| Discussion | 1. OU-Tulsa Counseling Services – Mary Parker
	1. Mary Parker is a psychologist in counseling services located in 1C53. Counseling services are available 5 hours a day, 4 days a week: Monday, Tuesday, Wednesday and Thursday.
	2. Service available are evaluation services, personal counseling, couples counseling, special programs, help with studying, help with test anxiety, depression, personal issues, etc.
	3. This service is already paid for through student fees.
2. OU Big Event – Mouhammad Al-Akkoumi
	1. Tulsa OU Big Event will be held on April 9th
	2. We will have different companies come in to our next meeting to talk about what type of volunteer services they are looking for.
	3. This year we will be signing everyone up electronically. Nancy Volavka will be with us at our next meeting to discuss details.
	4. Josh Davis - We will be partnering up with the Volunteer Central Organization to track all of our volunteer hours as an OU-Tulsa community. Keep a look for emails and more information regarding this event.
	5. Last year we had over 140 students participate in this event on the OU Tulsa campus alone, which was more than the HSC campus.
	6. History regarding OU Big Event – The Big Event on the Norman campus is the second largest in the country. President Boren and the students brought it back to OU in 2007. It has been a tradition on the OU campuses for community service.
	7. April 2nd is the OU Big Event on the Norman and HSC campuses.
3. Paintball Tournament – Charles Frank
	1. March 26th at Paintball Lands in Collinsville, OK
	2. This event was under $500, so it was approved by the executive officers without needing to bring it to the general meeting.
	3. What to wear: camouflage, blue jeans, tennis shoes, hiking boots are all approved
		1. Note – anything that you do wear will most likely become muddy/torn up
	4. What it feels like to be shot with a paintball gun: stings for a approximately a minute, but it is temporary
	5. A similar event was held last semester which was a great experience with a good turnout. Attendance is highly encouraged?
	6. Teams will be mixed up with other departments to encourage unity.
	7. Each player will receive 200 paintballs.
	8. Pizza will be provided by Mazzio’s
	9. $5 registration fee through Student Affairs
4. Lighting Addition – Mouhammad Al-Akkoumi
	1. Lighting will be added to the parking lot between the main building and the Learning Center
	2. More lights will be placed next to the new library as well
5. “Louder than a Bomb” Project – Kent Martin
	1. Kent would like to thank everyone in OUTSA for allowing this event to proceed
	2. Details will be emailed shortly through Mouhammad
		1. Preliminary competition will occur between four high schools. The dates must be moved due to a basketball game between Booker T. Washington and Edison on the same night.
	3. The students will be narrowed down to a group of 24.
	4. April 6th – State Premiere of the documentary of the Chicago competition
	5. Tulsa is the only town that is networked into the Chicago competition. The organizers of the Chicago event are coming to help teach the students involved in the competition through workshops.
	6. April 7th - Performance at the Philbrook
	7. April 8th – Final competition between 24 students
	8. Please come and support this project! We would like to see this come back every year and include all of the public schools in the Tulsa area
6. Poll Everywhere – Josh Davis
	1. We will be implementing a way to assess events and gain feedback in real time.
	2. This will all be through text messaging (standard messaging rates apply).
	3. Send your text messages to **37607**
		1. Please save this number to your phone
	4. You will be seeing signs in various locations such as the fitness center, Bill and Ruths, the parking lot, or the security desk asking you different questions and engaging you in feedback
	5. This is an anonymous system. It allows students to actively participate without fear of comments being tracked back to you.
	6. Answering options will include multiple choice or short answer response (limit of 50 characters)
7. Student Union – Josh Davis
	1. We will have a new student union coming soon. The common area for students will double. This will not be reserved for any off campus events. This is a student only space.
	2. Events such as Happy Hour will most likely occur here because it is reserved for students only.
8. Graduation Gear Up
	1. If you are graduating this year, you will have a stole. Cortney Dennis will send out an email to all of the graduating students regarding this topic.
	2. Thursday, March 3rd from 10am to 6pm in the Learning Center
	3. Caps and gowns will be provided to try on.
	4. Invitations and class rings will also be available.
	5. Please come and order these items in advance so you don’t have to worry about it later.
	6. Each year there is a committee that selects the student graduation speaker. It is a 10 minute speech where a student comes up and represents all of the graduates. The topic must be approved by Student Affairs. Students, faculty and staff may nominate students. Students may also nominate themselves.
	7. Everyone nominated will be asked to submit an outline of their speech. From the outlines, the committee will select three outlines and have those individuals fully develop their speech.
	8. Graduation is Tuesday, May 10th at TU Reynolds Center
9. National Professional Social Work Month
	1. Social Work will have a breakfast on March 25th. More information to follow in an email.
10. ISO Cultural Night Recap – Davendar Arora
	1. February 25th
	2. This was a successful event and special thanks to Student Affairs and OUTSA.
	3. Slideshow of pictures from the event presented at the meeting
		1. Different types of dances and food from different countries
11. OUTSO – Nathanael Ngbondo Koweda
	1. Elections will be held next Friday at 12pm in the Library Conference Room
	2. All positions will be open
12. Opening OUTSA Executive Board Nominations – Mouhammad Al-Akkoumi
	1. Voting will occur at the April meeting
	2. All positions will be open
		1. President duties
			1. Preside over all council meetings and voting in case of a tie
			2. Act as an official spokesperson and representative of OUTSA to the administration of the University of Oklahoma at Tulsa, the University of Oklahoma Board of Regents, the City of Tulsa, the State of Oklahoma, and the United States Government
			3. Appointing with advice and consent of council other individuals to represent OUTSA in official capacities
			4. Other duties can be found under the bylaws
		2. Vice President duties
			1. In place of the President, the Vice President must act upon those duties.
			2. If there is anything that the President is unable to do time wise or would like to delegate, it is the Vice President’s duty to fulfill those responsibilities
			3. The President and Vice President work together to try to benefit OU-Tulsa students.
				1. This year’s main project was presenting in front of Founders regarding the Student Union
			4. Help out at meetings
		3. Treasurer
			1. Look at the main budget and the individual college budgets for anyone that requests this information
			2. Work with Kathy Seibold, Josh Davis and Cortney Dennis
		4. Secretary
			1. Type minutes for every meeting
			2. Attend all meetings
			3. Attend all OUTSA sponsored events
			4. Check for quorum
			5. Update activities calendar
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| Action items  | Person responsible | Deadline |
| For more information regarding counseling services, please contact Mary Parker at Mary-M-Parker@ouhsc.eduFor more information regarding OU Big Event, please contact Nancy Volavka at Nancy-Volavka@ouhsc.eduContact Cortney Dennis to register for the paintball tournament either in her office 1C53 or email her at Cortney-Dennis@ouhsc.edu To nominate a student speaker, contact Josh Davis at Joshua-Davis@ouhsc.edu Send in your nominations to outsa@ouhsc.edu | All interested partiesAll interested partiesAll interested partiesAll interested partiesAll interested parties | OngoingApril 6th, 2011March 18th by 5pmMarch 4th by 5pmMarch 30th by 5pm |

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| **3 minutes** | **discussion** | **various** |
| Discussion | Brant Cale – Do you know what kind or type of lighting will go into the parking lot? * Everything is pretty much set with the lighting but feel free to email Kathy Seibold for more information. Bob Faringer is in charge of this project and will have more information regarding this topic. If you would like to set up a meeting with him, this may also be arranged.
* There is a local company called Pelco Structural that does lighting for various locations such as Sand Springs. The lighting they provide are different in shape and style and are aesthetically pleasing.
* The parking lot is used for various different events and should have lighting that reflects the campus.

Josh Davis – President Boren and the entire board will be on campus tomorrow (March 3rd). OU-Tulsa will be hosting OU’s International Program which works on relationships with other universities such as exchange programs and other educational aspects. * Please say hello to President Boren if you see him on campus. He loves to interact with students.

Mouhammad Al-Akkoumi – Our next meeting will be April 6th at 5:30pm in 1D18. This will be the last meeting for any orders of business, proposals or projects you would like done.  |
| Conclusions | Motion to adjourn by Emily Cook. Seconded. Meeting adjourned.  |
| Action items None | Person responsible | Deadline |

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| Observers | See attached copy of sign in sheet (printed from electronic sign in) |
| Resource persons |  |
| Special notes |  |