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| OUTSA MEETING: February 16, 2011  |
| Minutes |  | 5:30 PM | Room 1D18 |
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| Meeting called by | OUTSA President Mouhammad Al-Akkoumi |
| Type of meeting | OUTSA Monthly Meeting |
| Facilitator | OUTSA President Mouhammad Al-Akkoumi |
| Note taker | Vivian Nguyen |
| Timekeeper | Vivian Nguyen |
| Attendees | Quorum Verification: 22 Eligible Voting Members Present. 16 Needed for Quorum. Verified by Electronic Sign In |
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| **Agenda topics** |
| **1 minute** | **Approval of minutes** | **mouhammad al-akkoumi** |
| Discussion | None |
| Conclusions | No minutes to approve. |
| Action items NONE | Person responsible | Deadline |
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| **1 minute**  | **treasurer’s report** | **Josh davis** |
| Discussion | It is difficult to track exactly how much is being spent on projects; however, funds must be spent on both sides (HSC and Norman). Fall semester began with $54,000 carried over from previous years and after all of the expenses cleared for fall semester, we were left with $200 more. All the fees were spent from fall semester from the Norman side. HSC has approximately $1,000 carry over. Fees were projected to be around $48,000 for Norman and $42,000 for HSC per semester. This was spent on budgeted items. |
| Conclusions | Please contact Alexandra Steevensz regarding questions on the budget for your specific college |
| Action items  | Person responsible | Deadline |
| Contact Alexandra Steevensz at Alexandra-Steevensz@ouhsc.edu or outsa@ouhsc.edu for questions on budget. | All Colleges | Ongoing |
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| **11 minutes** | **new business** | **Emily duke** |
| Discussion | “Louder than a Bomb” – Documentary – Trailer shown - Youth poetry slam that brings together students from diverse backgrounds and different schools. They come together to form teams to perform poetry that they have written individually and collectively. - Project initiated in Chicago, IL- This project is being brought to the Tulsa community where four local high schools will participate this year: Booker T Washington, McLain, Central, and Edison- 20 students from each of the four high schools will come to the Tulsa campus to view the documentary Thursday, February 17, 2011. These students will be participating in the preliminary competition that will be hosted on the OU-Tulsa campus. - Kent Martin, an HR student and GA for Public Affairs, is currently skyping with the festival founder of this documentary. - The hope for this project is to turn it into an annual event in Tulsa. This year we are capacity limited with the number of people we can hold; however, the hope is for this project to grow and be able to find a location that will accommodate more high schools in the future. - Goal of the project is to bring together as many students from the Tulsa community and allow them to practice their creativity. - Proposal is for $3,000 from OUTSA to bring the festival director, Kevin Kuvall, one of the slam poets, and the filmmaker to Tulsa. The $3,000 will pay for travel, workshops presented at the college and media for the event.- Volunteers are welcomed and encouraged. Volunteers roles may include helping to direct the students on campus, judging the competition (preliminary and finals), photographers, or anything you would like to contribute to the event. - Event breakdown: 80 students are coming on Thursday, February 17th (20 students from each high school)* These students were selected by their counselors and teachers upon their interest and past involvement with poetry or creative writing. These will be the students participating in the preliminary competition.

 Wednesday, April 6th – Screening for 300 students from the four high schools Thursday, April 7th – Workshop Friday, April 8th – Final competition open to the public hosted on the Tulsa campus- Funds have already been contributed from the President’s office, HRSA, and MSWSAQuestions from the student body:1. What is the maximum capacity for this event and the limit of how many high schools may participate? Are you looking at other schools besides the four listed?
	1. They are at capacity as far as this year, but the idea is if the event is successful, then OU-Tulsa would still like to host the event in the future and find a venue that can accommodate more students
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| Conclusions | Motion to pass $3,000 for the “Louder than a Bomb” project. Motion seconded by Margaret Shelton. 22 approved, none opposed, none abstained. Motion carries.  |
| Action items  | Person responsible | Deadline |
| For questions regarding Louder than a Bomb, contact Kent Martin at Kentmartin@ou.edu or outsa@ouhsc.edu.  | Interested parties | Ongoing |
| **1 minute** | **committee reports** | **mouhammad al-akkoumi** |
| Discussion | Crystal Moore is the chair of the social committee who could not be in attendance. The February Happy Hour was cancelled due to the weather. The next Happy Hour is scheduled for March 24th from 4:30 to 6:30pm in Founders Hall. There will be a live band, Dante, at the next Happy Hour.  |
| Action items  | Person responsible | Deadline |
| For questions or suggestions on games or what you would like to see at Happy Hour, please contact Crystal Moore at Crystal-Moore@ouhsc.edu or outsa@ouhsc.edu  | Everyone | Ongoing |
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| **15 minutes**  | **Announcements** | **various**  |
| Discussion | 1. Paper Recycling Initiative – Alexandra Steevensz
	1. There is a company that will come to the school and pick up recycled paper for free, but we need to get the paper into the bins. The bins will be provided at no cost to the school. There are currently recycling cans around campus, but students are unsure as to where the recycled papers actually end up. The issue is that the janitors on campus are not contracted to place the paper into these recycling bins.
	2. We would like to know if students are interested in this initiative and ask if anyone is willing to have people from their respective college take the recycling from their designated area to the bins once a week or when they are available. We currently do not have the bins and want to gauge student interest first.
	3. Potential bin location will be in the loading dock area by Bill and Ruth’s near the penguin circle.
	4. We have not been able to find anything regarding recycling non-paper products, if anyone has more information regarding this, input would be greatly appreciated.
	5. We are also thinking about starting a recycling committee to help work out details of this initiative.

Open Discussion for Recycling Initiative: Emily Cook – Some departments have their own lounges where they can print, but most of the students from her department print at the library, so a suggestion would be to have students take shifts for recycling paper in the library.Blake Crockett – This service would be available not just for papers recycled on campus, but also for papers that you would like to recycle from home. Travis Schmitt – On Sheridan and 31st there is a recycling center that you can take all of your recyclables, not just paper. They take cans, oil, glass, everything except for cardboard; however, there is a cardboard recycling center in Broken Arrow.  Mouhammad Al-Akkoumi – The only problem is that someone would have to drop it off at the center. It would be much easier if the recycling bins were on campus. Heather – There is a company that will pick up, but it isn’t free; however, this company will pick up from companies and schools that include non-paper product recycling. She will email OUTSA with the name of the company.1. OU-TU Research Collaboration
	1. Mouhammad met with the Dean of Research from TU as well as with Dr. Teague from OU-Tulsa.
	2. Each year OU- Tulsa hosts Research Day where students compete and present posters from different programs. Students have the opportunity to win either first, second or third prize. This year, there is an oral presentation component.
	3. TU has the same program where they host a research colloquium week. They concentrate more on the oral presentations rather than the posters.
	4. Both campuses have now come together to both host this event. Presentations for both campuses will be held at OU-Tulsa. Anyone interested in doing an oral presentation, may present on the TU campus.
	5. If anyone is interested in presenting a poster in a conference type atmosphere, this will help you gain more experience. Judges will be located on both campuses and awards will be given to students from their respective schools even if you are presenting at the opposite campus.
	6. There is a webpage that you can visit in order to register for the poster presentation. The deadline was extended due to the weather. The oral presentation deadline was February 14th, so it is too late to register for that portion.
2. Meditation Room – Mouhammad Al-Akkoumi
	1. There has been student interest regarding having an on-campus room dedicated to “quiet time”. This idea was expanded upon to include meditation, prayer, or lactation. We are required to have this on campus.
	2. The Norman campus has a room that serves the same purpose in the Student Union.
	3. Placing this meditation room in the Student Union once everything is set up would have potentially been too noisy, so we have been looking at rooms in building 3. There is a specific room that we are looking at to turn into a multipurpose room.
3. ISO Cultural Night – Mouhammad Al-Akkoumi and Devendar Arora
	1. Cultural Night will be held next Friday, February 25th. Tickets are currently on sale. Purchase your tickets as soon as possible because they are sold very quickly.
	2. This is the fifth annual Cultural Night presented by the International Student Organization. There will be fun and food from different countries. There will be Mediterranean, Persian, Indian and Jamaican food. There will be various culture programs from different countries including India, China, Iran, and Malaysia.
	3. Culture Night is one of the biggest events held on campus. Students from other campuses usually are in attendance such as TU, TCC, ORU and OSU.
	4. Tickets will be sold in Student Affairs all this week and next week or in Bill and Ruth’s from 11-1pm next Monday thru Thursday.
	5. Please come and support this program!
4. Engineering Week – Mouhammad Al-Akkoumi
	1. E-club is trying host their own Engineer Week modeled against the International Engineering week which is being held next week.
	2. The E-club will have an open house day next Wednesday as well as a cookout. The open house will be in building 4, 4th floor in the engineering lab which will be open to all students to come and look at the projects going on.
5. Open Nominations – Mouhammad Al-Akkoumi
	1. Next month OUTSA will be opening up nominations for new officers.
	2. Elections will occur in the April meeting.
	3. If you are interested in becoming an officer or know someone that is interested, please send OUTSA an email. More information will be provided upon request regarding each position and what each member contributes to the school.
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| Action items  | Person responsible | Deadline |
| Please email Alexandra Steevensz at Alexandra-Steevensz@ouhsc.edu or outsa@ouhsc.edu for more information or interest pertaining to the Recycling Initiative and forming a recycling committee.To register for poster presentations for OU-TU Research Day, please go to [http://www.utulsa.edu/academics/colleges/Graduate-School/Current-Student-Information/Student-Research-Colloquium.aspx](https://webmail.ouhsc.edu/owa/redir.aspx?C=1549954dad9b4baa9380724e5bc43d56&URL=http%3a%2f%2fwww.utulsa.edu%2facademics%2fcolleges%2fGraduate-School%2fCurrent-Student-Information%2fStudent-Research-Colloquium.aspx) for the TU Research Colloquium or [http://events.tulsa.ou.edu/index.php/11/RF11](https://webmail.ouhsc.edu/owa/redir.aspx?C=1549954dad9b4baa9380724e5bc43d56&URL=http%3a%2f%2fevents.tulsa.ou.edu%2findex.php%2f11%2fRF11) for OU-Tulsa Research DayPurchase your tickets for Culture Night in Student Affairs in the main 1C HallwayPlease email OUTSA at outsa@ouhsc.edu for more information regarding nominations | All interested partiesAll interested partiesAll interested partiesAll interested parties | OngoingFebruary 24thUntil tickets lastOngoing |

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| **7 minutes** | **discussion** | **various** |
| Discussion | Charles Frank will propose another paintball event for OUTSA. He attended the last event with approximately 20 students in attendance. It was a great experience, so he would like to propose a similar event at the next meeting. A different location will most likely be used. If anyone has any recommendations, please contact Charles. Deol D’Souza – OUNSA is putting on a fundraiser for the state organization for nurses. This money will help to pay for student nurses to attend conventions and take care of over 1,000 members. The event will be hosted Thursday, February 17th for both lunch from 11-1:30pm and dinner from 5-7:30pm. Donations will be accepted. Tickets are $6 per ticket. The event will be held at the Sapulpa Elks Lodge.Question regarding the Philanthropy Club, POUNDERS. What has happened with this group? College of Nursing was able to get into contact with Scott Shepherd; however, he is currently in a busy medical school rotation, but looks forward to starting the organization back up again. OUTSA will try to get into contact with Scott in order to see the progress of the organization.Josh Davis – Student Affairs has seen a drop in every event that has been hosted on campus since “This Week at OU-Tulsa” has been published. There is nothing that Student Affairs can do at this point, so they encourage that students read the entire email. Some Tulsa-All emails will be sent out regarding events that are of high importance, but most of the events will be advertised through the newsletter. For different student groups that are trying to have events or a table down by the library to help raise money for their college, students must go into Student Affairs to sign up by the Thursday of the week before so that it may be published in the newsletter on Monday. Mouhammad Al-Akkoumi and Josh Davis – The Branson Family Foundation has donated $100,000 towards the Student Union. $500,000 was proposed to the Founders Foundation, which is still pending. A $10,000 check was written at the board meeting from a family in the Tulsa area. OUTSA has also donated $100,000 into this project as wellNext meeting will be held on Wednesday, March 2nd in 1D18 at 5:30pm.  |
| Conclusions | Motion to adjourn. Seconded by Lindy Paul. Motion carries.  |
| Action items  | Person responsible | Deadline |
| Contact Charles Frank at Charles-Frank@ouhsc.edu regarding suggestions for another paintball type event. Sign up with Student Affairs for use of the table across from the library for fundraising events the Thursday prior to your event if you would like advertisement.  | All interested parties. Fundraisers | OngoingThursday before an event |

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| Observers | See attached copy of sign in sheet (printed from electronic sign in) |
| Resource persons |  |
| Special notes |  |