

2014

# OU-Tulsa Sooner Safety Report



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## WELCOME TO THE OU-TULSA SCHUSTERMAN CENTER

Welcome to the University of Oklahoma's Tulsa Schusterman Center. As members of the university community, each of us assumes the obligation of compliance with all university policies and campus regulations. I am therefore pleased to announce that two university publications, the 2014-2015 Student Rights and Responsibilities Code and the 2014 OU-Tulsa Sooner Safety Report, are now available online.

The Student Rights and Responsibilities Code and other university student policies are available online at [http://www.ou.edu/content/tulsa/student\\_affairs/student\\_handbook.html](http://www.ou.edu/content/tulsa/student_affairs/student_handbook.html). Printed copies are available in the OU-Tulsa Student Affairs office, room 1C76, upon request.

The University of Oklahoma has been taking increased measures for preventing and responding to potentially violent situations on campus. This year's Sooner Safety Report contains a wealth of useful information, including information on the Sexual Misconduct Office and how to report a campus crime. Each campus also has a Behavioral Intervention Team (BIT) and a Threat Assessment Review Committee (TARC) to analyze reports of community members in crisis or exhibiting unusual or dangerous behavior.

I encourage you to review the report and to contact us if you have any questions. Designed to keep all members of the university community informed about safety and security resources on campus and in the Tulsa community, the OU-Tulsa Sooner Safety Report includes policies pertaining to the university community as well as information about educational programs on such topics as safety, substance abuse, and sexual misconduct – including harassment and assault. It also contains crime and university violation statistics compiled by the OU-Tulsa Police Department and OU-Tulsa Student Affairs.

The 2014 OU-Tulsa Sooner Safety Report is available online at:  
OU-Tulsa Campus Police website: <http://tulsa.ou.edu/security>  
OU-Tulsa Student Affairs website: <http://tulsa.ou.edu/studentaffairs>

Copies of the report can be printed upon request at:  
OU-Tulsa Human Resources, room 2C11  
OU-Tulsa Student Affairs, room 1C76 (in the Founders Student Center)  
OU-Tulsa Police Department Dispatch Center (south entrance, 1C hallway)

The OU-Tulsa Sooner Safety Report 2014 is provided for your information and in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act [20 U.S.C. Section 1092 (f), as amended] ("The Clery Act").

I encourage you to review this publication at your earliest convenience. If you have any questions, please contact the Executive Director of OU-Tulsa Student Affairs, Josh Davis, at 918-660-3100.

Clarke Stroud  
University Vice President for Student Affairs  
and Dean of Students

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## CLERY ACT REPORTING REQUIREMENTS

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. Section 1092 (f), as amended (the “Clery Act”) is a federal law requiring all institutions of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 to disclose certain timely and annual information about campus crime and security policies. The Clery Act, named in memory of a Lehigh University freshman who was assaulted and murdered in her residence hall room in 1986, specifically requires that colleges and universities have in place and disclose the following policies, practices and procedures:

- Policies regarding procedures and facilities for students and others to report criminal actions or other emergencies on campus and information regarding the university’s response to such reports
- Policy concerning security of and access to campus facilities, including residences, and security considerations used in the maintenance of campus facilities
- Campus law enforcement policies, including enforcement authority of security personnel; address the working relationship of campus security personnel with State and local police agencies; and policies encouraging accurate and prompt reporting of crimes to the campus police and the appropriate police agencies, when the victim of a crime elects to or is unable to make such a report.
- Description of the type and frequency of programs designed to inform students and employees about campus security procedures and crime prevention procedures and practices and to encourage students and employees to be responsible for their own security and the security of others
- Annual reporting of statistics concerning the occurrence on campus, in or on non-campus buildings or property and on public property, the following criminal offenses: 1) murder, forcible or nonforcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson; 2) arrests or persons referred for campus disciplinary action, for liquor law violations, drug-related violations and weapons possession’ 3) and hate crimes, in which the victim is intentionally selected because of actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability, including all crimes listed in (1) as well as larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property; 4) domestic violence, dating violence, and stalking incidents that were reported to campus security authorities or local police agencies.
- Policy concerning the monitoring and recording through local police agencies of criminal activity at off-campus student organizations recognized by the university that are engaged in by university students, including student organizations with off-campus housing facilities
- Policy regarding possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws
- Policy regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws
- Description of drug and alcohol abuse education programs
- Campus programs to prevent domestic violence, dating violence, sexual assault, and stalking and procedures to follow once one of these crimes has been reported, including a statement of the standard of evidence that will be used during any institutional conduct proceeding arising from such a report
- Where information concerning registered sex offenders may be obtained
- Information regarding emergency response and evacuation procedures
- Policy regarding missing student notification procedures

The University of Oklahoma divisions, departments and offices that share responsibility for developing and implementing these policies, practices and procedures include the OU-Tulsa Police Department, OU-Tulsa Student Affairs, Disability Resource Center, Division of Public Affairs, OU-Tulsa Operations Department, Institutional Equity Office, Office of Legal Counsel, and the OU-Tulsa President’s office.

This report is distributed in compliance with the Clery Act to all students and employees as well as prospective students and employees. The full report can be viewed on the following websites:

OU-Tulsa Campus Police: <http://tulsa.ou.edu/security/>

OU-Tulsa Student Affairs: <http://tulsa.ou.edu/studentaffairs>

Upon request, a paper copy of this report can be made available by contacting OU-Tulsa Human Resources, the OU-Tulsa Police Department, or by contacting OU-Tulsa Student Affairs, 4502 East 41<sup>st</sup> Street, Founders Student Center, Rm. 1C76, Tulsa, OK 74135, (918) 660-3100.

## CRIME STATISTICS

### The University of Oklahoma-Tulsa Crime Statistics Schusterman Center

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

Total Crimes Reported For:	OU-Tulsa Schusterman Center On-Campus			Public Property			Total			
	2011	2012	2013	2011	2012	2013	2011	2012	2013	
<b>Offense Type (includes attempts)</b>										
Murder	0	0	0	0	0	0	0	0	0	
Manslaughter	0	0	0	0	0	0	0	0	0	
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	
Burglary	1	0	0	0	0	0	1	0	0	
Arson	0	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	3	2	0	3	2	0	
<b>Hate Crimes (by Prejudices)</b>										
Race	0	0	0	0	0	0	0	0	0	
Gender	0	0	0	0	0	0	0	0	0	
Religion	0	0	0	0	0	0	0	0	0	
Sex Orientation	0	0	0	0	0	0	0	0	0	
Ethnicity	0	0	0	0	0	0	0	0	0	
Disability	0	0	0	0	0	0	0	0	0	
<b>Number of Arrests/Referrals for Selected Offenses</b>										
Liquor Law Violations	0	0	0	0	0	0	0	0	0	
Arrest	0	0	0	0	0	0	0	0	0	
Referral	0	0	0	0	0	0	0	0	0	
<b>Drug Law Violations</b>										
Arrest	0	1	1	1	0	0	1	1	1	
Referral	0	0	0	0	0	0	0	0	0	
<b>Weapons Law Violations</b>										
Arrest	0	0	0	0	0	0	0	0	0	
Referral	0	0	0	0	0	0	0	0	0	
<b>HATE CRIMES</b>										
Criminal Offense							Sexual Orientation			Ethnicity/ National Origin
	2011	2012	2013	Race	Religion	Gender	Disability			
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	
Forcible Sex Offense	0	0	0	0	0	0	0	0	0	
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0	
Incest	0	0	0	0	0	0	0	0	0	
Statutory Rape	0	0	0	0	0	0	0	0	0	
Robbery	0	0	0	0	0	0	0	0	0	
Aggravated Assault	0	0	0	0	0	0	0	0	0	
Burglary	0	0	0	0	0	0	0	0	0	
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	
Arson	0	0	0	0	0	0	0	0	0	
Simple Assault	0	0	0	0	0	0	0	0	0	
Larceny-Theft	0	0	0	0	0	0	0	0	0	
Intimidation	0	0	0	0	0	0	0	0	0	
Destruction/damage/vandalism of Property	0	0	0	0	0	0	0	0	0	

## The University of Oklahoma-Tulsa Crime Statistics Schusterman Center

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

### VIOLENCE AGAINST WOMEN ACT\*

Total Crimes Reported For:	OU-Tulsa Schusterman Center On-Campus			Public Property			Total		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
Offense Type (includes attempts)									
Dating Violence	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0
Domestic Violence	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0
Stalking	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0

\*2013 is the first year crime statistics for the VIOLENCE AGAINST WOMEN ACT are required under the CLERY ACT; therefore, there are no statistics for 2011 and 2012.

## The University of Oklahoma-Tulsa Crime Statistics

### Family Medicine Center

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

Total Crimes Reported For:	OU-Tulsa Family Med. Center On-Campus			Public Property			Total		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
<b>Offense Type (includes attempts)</b>									
Murder	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	1	0	0	1	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
<b>Hate Crimes (by Prejudices)</b>									
Race	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0
Sex Orientation	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0
<b>Number of Arrests/Referrals for Selected Offenses</b>									
Liquor Law Violations	0	0	0	0	1	0	0	1	0
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
<b>Drug Law Violations</b>									
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
<b>Weapons Law Violations</b>									
Arrest	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES</b>									
Criminal Offense									Ethnicity/ National Origin
	2011	2012	2013	Race	Religion	Sexual Orientation	Gender	Disability	
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Non-Forcible Sex Offense	0	0	0	0	0	0	0	0	0
Incest	0	0	0	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0
Larceny-Theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of Property	0	0	0	0	0	0	0	0	0

**The University of Oklahoma-Tulsa Crime Statistics**  
**Family Medicine Center**

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

**VIOLENCE AGAINST WOMEN ACT\***

Total Crimes Reported For:	OU-Tulsa Schusterman Center On-Campus			Public Property			Total		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
<b>Offense Type (includes attempts)</b>									
Dating Violence	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0
Domestic Violence	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0
Stalking	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0

\*2013 is the first year crime statistics for the VIOLENCE AGAINST WOMEN ACT are required under the CLERY ACT; therefore, there are no statistics for 2011 and 2012.

# The University of Oklahoma-Tulsa Crime Statistics

## Wayman Tisdale Specialty Health Clinic

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.

**\*The Wayman Tisdale Specialty Health Clinic opened on 7/2/2012 and 2013 is the first full year of operation.\***

Total Crimes Reported For:	OU-Tulsa Tisdale Clinic On-Campus			Public Property			Total			
	2011	2012	2013	2011	2012	2013	2011	2012	2013	
<b>Offense Type (includes attempts)</b>										
Murder	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Manslaughter	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Forcible Sex Offenses	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Non-Forcible Sex Offenses	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Robbery	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Aggravated Assault	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Burglary	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Arson	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Motor Vehicle Theft	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
<b>Hate Crimes (by Prejudices)</b>										
Race	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Gender	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Religion	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Sex Orientation	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Ethnicity	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Disability	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
<b>Number of Arrests/Referrals for Selected Offenses</b>										
Liquor Law Violations	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Arrest	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Referral	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
<b>Drug Law Violations</b>										
Arrest	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Referral	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
<b>Weapons Law Violations</b>										
Arrest	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
Referral	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0	
<b>HATE CRIMES</b>										
Criminal Offense							Sexual Orientation			Ethnicity/ National Origin
	2011	2012	2013	Race	Religion	Orientation	Gender	Disability		
Murder/Non-Negligent Manslaughter	N/A	N/A	0	0	0	0	0	0	0	
Forcible Sex Offense	N/A	N/A	0	0	0	0	0	0	0	
Non-Forcible Sex Offense	N/A	N/A	0	0	0	0	0	0	0	
Incest	N/A	N/A	0	0	0	0	0	0	0	
Statutory Rape	N/A	N/A	0	0	0	0	0	0	0	
Robbery	N/A	N/A	0	0	0	0	0	0	0	
Aggravated Assault	N/A	N/A	0	0	0	0	0	0	0	
Burglary	N/A	N/A	0	0	0	0	0	0	0	
Motor Vehicle Theft	N/A	N/A	0	0	0	0	0	0	0	
Arson	N/A	N/A	0	0	0	0	0	0	0	
Simple Assault	N/A	N/A	0	0	0	0	0	0	0	
Larceny-Theft	N/A	N/A	0	0	0	0	0	0	0	
Intimidation	N/A	N/A	0	0	0	0	0	0	0	
Destruction/damage/vandalism of Property	N/A	N/A	0	0	0	0	0	0	0	

**The University of Oklahoma-Tulsa Crime Statistics**  
**Wayman Tisdale Speciality Health Clinic**

Reported in accordance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Data sources include the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), and the Tulsa Police Department.  
**\*The Wayman Tisdale Specialty Health Clinic opened on 7/2/2012 and 2013 is the first full year of operation.\***

**VIOLENCE AGAINST WOMEN ACT**

Total Crimes Reported For:	OU-Tulsa Tisdale Clinic On-Campus			Public Property			Total		
	2011	2012	2013	2011	2012	2013	2011	2012	2013
<b>Offense Type (includes attempts)</b>									
Dating Violence	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0
Domestic Violence	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0
Stalking	N/A	N/A	0	N/A	N/A	0	N/A	N/A	0

**\*2013 is the first year crime statistics for the VIOLENCE AGAINST WOMEN ACT are required under the CLERY ACT; therefore, there are no statistics for 2011 and 2012.**

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## PROCESSING CRIME REPORTS

The OU-Tulsa Police Department provides daily preventive foot, bicycle and vehicular patrols and responds to all emergencies throughout the year on a 24-hour basis. The OU-Tulsa Police Department has concurrent jurisdiction with the Tulsa Police Department for any crime which occurs on University-owned properties. As such, OU-Tulsa police officers will provide the initial responses to criminal activity and will conduct follow-up investigations, as required. The OU-Tulsa Police Department may refer criminal complaints to the Tulsa Police Department when both agencies agree this action will be in the best interest of the victim and justice. When a student is involved in an incident, reports are forwarded to the Student Conduct Office (facilitated by OU-Tulsa Student Affairs) for action under the University of Oklahoma Student Rights and Responsibilities Code and Procedures.

The Student Conduct Office, through OU-Tulsa Student Affairs, may involve other staff members as necessary. If a situation involves the safety and welfare of the university community, the University Vice President for Student Affairs or other appropriate persons in authority may take the immediate administrative or disciplinary action deemed necessary. However, because of legal restrictions, crimes without complainants are in most cases not investigated. OU-Tulsa encourages accurate and prompt reporting of all campus crimes by contacting the OU-Tulsa Police Department. Statistics for the university's annual security report are gathered from the OU-Tulsa Police Department, Student Affairs (for disciplinary actions), the Institutional Equity Office, and the Tulsa Police Department.

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## FIRE SAFETY and EMERGENCY EVACUATIONS

The Environmental Health and Safety Officer (EHSO) acts as the liaison between the university and the City of Tulsa Fire Marshal, and conducts annual fire drills for OU-Tulsa locations. The EHSO officer is involved with inspections during remodel projects and new construction.

- When fire alarm sounds, all occupants should leave by the nearest marked exit and alert others to do the same.
- Assist others in exiting the building.
- Do not use the elevators in cases of fire.
- Once outside, proceed to an assembly area that is at least 300 feet away from the affected building. Keep street, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel. Know your area assembly points.
- Do not return to an evacuated building unless told to do so by Campus Security.
- A Campus Emergency Command Center may be set up near the disaster site. Keep clear of this area unless you have official business.

OU-Tulsa has an Emergency Response plan that can be viewed at the following website:

<http://ouhsc.edu/ehso-tulsa/documents/EmergencyPlan2014Public.pdf>

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## CAMPUS BUILDINGS: SECURITY and ACCESS

The Operations Department provides support that enhances security throughout the campus. The Operations Department is responsible for the operation, maintenance and repairs of buildings and associated mechanical equipment at OU-Tulsa.

### **Security Equipment, Facility Maintenance and Repair**

The Operations Department is responsible for day-to-day maintenance and repair of all campus facilities. Operations management will assist departments interested in installing additional security equipment by recommending appropriate systems that can be remotely monitored via OU-Tulsa Police Department equipment. Its duties include routine and preventive maintenance and may consist of repairing window glass, frames and hardware, room and building entrance doors and stairway, hallway and entry lights to include outside building and parking lot lights.

Lost keys (for OU-Tulsa facilities) should be reported to the Operations Department at 918-660-3555 so that, if necessary, locks can be changed. The Operations Department is responsible for issuing keys. University-issued keys are not authorized to be duplicated.

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## THE OU-TULSA POLICE DEPARTMENT

The OU-Tulsa Police Department is a hybrid of police and security officers and provides physical security functions and enforcement operations. The OU-Tulsa Police Dispatch serves as the central alarm and monitoring station for OU-Tulsa. All electronic security systems (fire, burglar and other alarms) terminate at the dispatcher's position. Campus police and security officers report any observed damage to security hardware, non-operational lights or other potential facility maintenance security problems to the Operations Department for repairs. Campus police and security officers patrol the Schusterman Center Campus 24 hours a day, 7 days a week. Police and security officers are assigned to the Schusterman Center Clinic, The Tisdale Clinic and the Family Medicine Center during normal business hours. These buildings are patrolled randomly after business hours.

The OU-Tulsa Police Department is responsible for securing all OU-Tulsa facilities. The OU-Tulsa Schusterman Center Campus is open during conventional business hours. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is available 24 hours per day for faculty, staff, students and residents. These buildings are locked at the end of the normal business day. Academic and administrative buildings are usually locked no later than 7:00pm. The clinics are usually locked no later than 6:00pm. Building alarms are activated after the janitorial crews finish their work. The OU-Tulsa Police Department does not authorize building access without the written approval of the department or a person with legitimate control of the facility.

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## CAMPUS SECURITY and CRIME PREVENTION PROGRAMS

OU-Tulsa is committed to providing the best possible police and security services for students, employees, patients and property. The Schusterman Center Campus, Family Medicine Clinic, and the Tisdale Clinic are patrolled and/or monitored 24 hours each day, 7 days a week. For police or security services, please call 918-660-3900. The OU-Tulsa Police Department utilizes a variety of proactive crime-prevention methods to keep the campuses safe and secure. Among these crime prevention methods are:

### **OU-Tulsa Police Department**

- Campus foot patrols by uniformed police and security officers;
- Campus vehicle patrols by uniformed police and security officers;
- Campus bicycle patrols by uniformed police and security officers;
- Security systems monitoring and building access control;
- 24-hour video surveillance
- Well-lighted parking areas
- Escorts to or from vehicles and/or campus buildings, upon request. This service is encouraged, especially during hours of darkness or after normal operational hours

The OU-Tulsa Police Department encourages students and employees to take a personal interests in their own safety by attending offered crime and safety awareness training and basic self-protection courses. These classes can be coordinated through the OU-Tulsa Police Department, which collaborates with the Tulsa Police Department's Community Education/Crime-Prevention Unit for group presentations conducted on university properties. For crime-prevention presentations, please contact Walter J. Evans, Chief of Police, at 918-660-3900.

### **Student Counseling Services**

Counseling Services, coordinated through OU-Tulsa Student Affairs, provides students with individual, couples, and group counseling services to all OU-Tulsa students. Counseling Services encourages social engagement and interaction through a variety of campus community activities including the annual De-Stress Fest (April) and semesterly Study Skills lunch and learn sessions. OU-Tulsa Counseling Services can be reached by calling (918) 660-3109.

### **Online Sexual Misconduct Awareness Training**

This is a mandatory sexual misconduct awareness training program for all incoming students. Additionally, all faculty and staff are required to take a similar web-based training. It is an interactive web-based training and quiz, discussing the University's gender discrimination, sexual harassment, sexual misconduct policy and gender-based issues. Refer to OU-Tulsa Student Affairs staff for more information about the online training or where to take the online training.

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## EMERGENCY COMMUNICATION SYSTEM

In the event of a significant emergency or dangerous situation, the University will send an alert message via its emergency communication system. This system allows OU to contact students, faculty and staff within minutes by telephone, e-mail and text messaging when an emergency exists. It is our belief that continuous and rapid notification is one of the best protections available for members of our community. Situations can change rapidly and in unexpected ways.

The success of the system depends upon accurate and current contact information being supplied and updated by students, faculty and staff. With this system, members of the OU community enter several contact phone numbers to be notified, which may include their cell phone, another family member's phone number, as well as e-mail addresses and/or numbers for text messages. Any contact information provided will be kept secure and be used only for emergency notification purposes. This information can be entered and updated online at:

<https://account.ou.edu> (for Norman-based academic programs and departments)

<https://gohsc.ouhsc.edu> (for HSC-based academic programs and departments)

The OU Emergency Communication System is but one part of the emergency notification procedures in place at OU-Tulsa. Additionally, if there is ever an emergency on any of OU's three campuses, students, faculty and staff as well as parents and alumni can visit the OU home page at [www.ou.edu](http://www.ou.edu), OUHSC homepage at <http://ouhsc.edu> or OU-Tulsa homepage at <http://tulsa.ou.edu> for updated information. The university will provide regular updates on these home pages as information becomes available. OU will continue to use mass e-mail as back-up notification as well.

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## CAMPUS POLICE AND SECURITY ENFORCEMENT AUTHORITY

As previously stated, the University of Oklahoma-Tulsa Police Department is a hybrid of both police and security officers. All police and security personnel are certified by the Council for Law Enforcement Education and Training (CLEET), and are trained and authorized to carry firearms. Each police and security officer wears a uniform while on duty and has authority to ask persons for identification to determine if individuals have lawful business on OU-Tulsa properties. Both police and security personnel are authorized to issue trespass notices to individuals that create disruptions on university property. Police officers possess full arrest powers, while security officers do not; however, security officers have the power to make a citizen's arrest as does the general public.

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## MONITORING OFF-CAMPUS CRIME

The OU-Tulsa Police Department monitors off-campus criminal activity primarily through an integrated 800 Megahertz radio communications system. Additionally, the department monitors off-campus crime via news media and through direct communications from local law enforcement agencies when necessary. The OU-Tulsa Police Department has a healthy working relationship with local law enforcement agencies, particularly, the Tulsa Police Department and the Tulsa County Sheriff's Office.

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## CONTACTING THE OU-TULSA CAMPUS POLICE DEPARTMENT

OU-Tulsa police and security officers respond to all campus emergencies. Dial extension 3333 from any campus phone to reach the 24 hour dispatcher. All emergencies can be reported directly to the Tulsa Police Department by calling 911.

**You only need to dial 911 for emergency help, if you dial 9 from a campus phone for an outside line and then 911 you will get a reorder tone (fast busy signal), and the call will not connect you to 911.** If you are calling from a cell phone or off campus phone, call 918-660-3333 to reach the OU-Tulsa Police Dispatcher's emergency number.

The parking garage is equipped with blue emergency phones. Additionally, blue phones are located in the library parking lot and the large blacktop parking lot located southeast of the main administration building. To activate the blue emergency phones push the call button and the call will be connected to the on-duty dispatcher. If you wish to contact a campus police or security officer in person, go to the OU-Tulsa Police Dispatch Center desk located at the south end of main administrative building on the first floor.

For non-emergencies and business matters, call extension 3900 from any campus phone or 918-660-3900 from cell phones or external phones.

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## OU-TULSA POLICE DEPARTMENT WEBSITE

The OU-Tulsa Police Department's website at <http://tulsa.ou.edu/security/> provides information on:

Crime Prevention	Personnel
Personal Safety	Campus Map
Policies	Emergency Communication System
Reports	Sex Offender Registration
Vehicle Registration	Parking Policies

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## REPORTING CRIME ON CAMPUS

Emergencies	Non-Emergencies
<p>The OU-Tulsa Police Department is responsible for coordinating emergency and public safety services for OU-Tulsa.</p> <p>Principle functions are:</p> <ul style="list-style-type: none"><li>• Policy enforcement</li><li>• Providing security services for the campus community, facilities and assets</li><li>• Emergency medical assistance on a first aid level</li><li>• OU-Tulsa has designated a single number, 3333, to be used from any campus telephone for reporting emergencies.</li><li>• Blue phones are located in the parking garage on each level, the north end of the library, and the main blacktop parking lot are equipped with push button direct dialing to the OU-Tulsa Police Department dispatch on a 24 hour basis.</li></ul>	<p>The non-emergency phone number for the OU-Tulsa Police Department dispatch is 3900 from any campus phone. Dial 918-660-3900 from cell phones or external phones. Campus police and security officers will respond to take reports of crime, disturbances, and security and traffic issues. While appointments with officers to make reports are always subject to an emergency or higher priority call, every effort is made to take the report in a manner most convenient to the reporting party.</p>

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## ONLINE CYBERSTALKING

National surveys indicate that there is a tremendous increase in cyberstalking incidents among college women. Cyberstalking is threatening or harassing behavior directed at another using the internet or other forms of online and computer communications. Victims can be targeted through chat rooms, message boards, discussion forums and social networking sites. This type of harassment is a misuse of OU computing resources, when OU resources are involved, and a violation of the Student Rights and Responsibilities Code. Victims are encouraged to file a report of any harassing behavior with the OU-Tulsa Police Department. Where incidents are based on gender, it is also a violation of the University's Sexual Misconduct Policy, and should be reported to the Institutional Equity Office/Associate Title IX Coordinator at 918-660-3107.

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## HARASSING and OBSCENE PHONE CALLS

Anyone can be the victim of harassing, annoying, obscene or threatening telephone call. Although such calls do not usually constitute a threat to personal safety, you should contact the OU-Tulsa Police Department (for campus phones) or the Tulsa Police Department (personal phones) on receipt of a telephone call of questionable intent or origin.

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## SECURITY IS EVERYBODY'S BUSINESS

The OU-Tulsa campus community works together to make the university a safer place. As part of that effort, OU-Tulsa occasionally utilizes "Timely Warnings and Emergency Notifications" via e-mail or the Emergency Communication System. Members of the campus community can request services or repairs and report hazards, ranging from problems with lighting to fire safety issues and parking through the WEBTMA work order system (employees only) or by contacting the Operations Department by phone at 918-660-3555.

All members of the university community and visitors are encouraged to contact the OU-Tulsa Police Department at 918-660-3333 if they witness any person or object of a suspicious nature.

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## LOST and FOUND

The OU-Tulsa Police Department Dispatch Center, located at the Schusterman Center is the central repository for lost and found items. It is here where attempts are made to re-unite lost items with their rightful owners. Items are kept for 60 days only. Items lost in campus buildings may be kept by staff there for several days. For items that have been lost several days and not located by staff in the building, check with the Campus Lost and Found at 918-660-3900. Check with the staff in the building and with the OU-Tulsa Police Department immediately if the lost item is of high value or involves the loss of university keys. For property found on campus, contact 918-660-3900 to determine where to turn in the found property.

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## HANDBOOK REFERENCES

This publication contains references to the University of Oklahoma's Student Rights and Responsibilities Code, Staff Handbook, and Faculty Handbook, and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available at the following websites:

- The Student Rights and Responsibilities Code is available online at <http://tulsa.ou.edu/studentaffairs> and <http://studentconduct.ou.edu> or you can request a printed copy in OU-Tulsa Student Affairs, Rm. 1C76
- The Staff Handbook can be found at <https://apps.hr.ou.edu/staffhandbook>
- The OU Norman Faculty Handbook is available at <http://www.ou.edu/provost/pronew/content/fhbmenu.html>
- The OU HSC Faculty Handbook is available at <http://www.ouhsc.edu/policy/>

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## SEXUAL MISCONDUCT, HARASSMENT, AND DISCRIMINATION

### **Sexual Misconduct, Assault, and Harassment Administrative Policies and Procedures**

*Note: In compliance with federal law, the disclosures below reference legal terms such as “rape,” “sexual assault,” “stalking,” “domestic violence,” etc. The University of Oklahoma’s disciplinary process does not enforce criminal law. Thus, University policies use terms such as “sexual misconduct,” “non-consensual sexual intercourse,” “non-consensual sexual contact,” “sexual exploitation,” and “sexual harassment” that overlap significantly with legal definitions, but are policy-based not criminal in nature. Additionally, domestic violence, dating violence, and stalking can also be violations of the University’s Sexual Misconduct Policy, when motivated in whole or in part by the sex or gender of the alleged reporting party. University policy regarding sexual misconduct is located at: <http://Tulsa.ou.edu/studentaffairs> or <http://www.ou.edu/content/eoo/policies.html>.*

As noted, and as defined by the University’s Sexual Misconduct, Discrimination, and Harassment Policy, the University prohibits rape, acquaintance rape, sexual assault, sexual misconduct, sexual harassment, stalking, dating violence, domestic violence, and other gender-based discrimination. Sexually violent acts, termed sexual misconduct by the University, are violations of the University’s Sexual Misconduct, Discrimination, and Harassment Policy as well as its Student Code, Faculty, and Staff Handbooks, and may also be considered crimes. In an effort to reduce the risk of sexually violent acts such as sexual assault occurring among its students and employees, the University provides awareness and prevention programming.

### **University Education and Programming**

Annually, the University offers programming to educate and help prevent domestic violence, dating violence, sexual assault (including stranger and known offender assaults), and stalking. Educational programs are offered to raise awareness for all incoming students and employees, and are often conducted during new student and new employee orientation as well as through mandatory online training throughout the semester. These programs and others offered throughout the year include strong messages regarding awareness and primary prevention (including normative messaging, environmental management, and bystander intervention), and discuss institutional policy on sexual misconduct as well as Oklahoma’s definitions for domestic violence, dating violence, sexual assault, stalking, and consent in relation to sexual activity. Bystander intervention is encouraged through safe and positive intervention techniques and by empowering third-party intervention and prevention such as calling for help, using intervention-based apps, identifying allies, and/or creating distractions.

Programs also offer information on risk reduction that strives to empower victims, how to recognize warning signals, and how to avoid potential attacks, and do so without applying victim-blaming approaches. Throughout the year, ongoing awareness and prevention campaigns are directed to faculty, staff, and students, often taking the form of campaigns (including posters, newspaper advertisements, stakes, banners, t-shirts, shopping bags, magnets, brochures, flyers, tabling at campus-wide events, video messaging at sporting events, One Sooner Can Make a Difference Active Bystander Training for students, faculty and staff, , Sooner Ally training for faculty, staff, and students, and Alcohol Awareness training for incoming freshman), student and resident orientations for incoming students and residents and employees regarding the Sexual Misconduct Policy and Title IX resources, active bystander information, red flags for intimate partner violence and stalking, Alcohol Awareness and Sexual Misconduct training for incoming freshman, emails, and special events. *See also, [tulsa.ou.edu/studentaffairs](http://tulsa.ou.edu/studentaffairs); [notonourcampus.ou.edu](http://notonourcampus.ou.edu) and [woc.ou.edu](http://woc.ou.edu).*

### **Consequences for Sexual Misconduct Policy Violations**

In the event that a sexual assault, sexual misconduct, act of stalking, dating violence, domestic violence, gender-based crimes or violence does occur, the University takes the matter very seriously. The University employs interim protection measures such as interim suspension and/or no contact orders in any case where a student’s/employee’s behavior represents a risk of violence, threat, pattern, or predation. A student who is found to have committed sexual assault, sexual misconduct on- or off-campus is subject to immediate suspension, or dismissal. If a student is accused of sexual assault/misconduct, other gender-based violence or crimes of rape, sexual assault, sexual harassment, stalking, dating or domestic violence, s/he is subject to action in accordance with the Sexual Misconduct, Discrimination, and Harassment Policy as well as the Student Code of Conduct and Procedures located at: [www.studentconduct.ou.edu](http://www.studentconduct.ou.edu). These sanctions can include:

1. **Verbal Warning:** A verbal notice that the behavior was inappropriate.

2. Written Warning: A written statement that the behavior was inappropriate, which will remain on the student's University disciplinary record for a specified period of time or until the student meets certain conditions.
3. Disciplinary Probation: A written statement that the behavior was inappropriate and should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student's disciplinary record for a specified period of time or until the student meets specified conditions.
4. Educational Sanctions: A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions (including being placed "not in good standing" which can have negative impacts on ability to obtain scholarships, leadership roles in student organizations, study abroad opportunities and graduate colleges).
5. Restitution: Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.
6. Administrative Fee: Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.
7. University-Owned Housing Reassignment or Termination: Reassignment to another University-owned housing unit, exclusion from certain University-owned properties or termination of the student's housing agreement.
8. Administrative Trespass: Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.
9. Suspension: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.
10. Expulsion: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.
11. Restriction or Denial of University Services. Restricted from use or denial of specified University services or property, including participation in University or University-affiliated activities.
12. Delayed Conferral of Degree. Delay of issuance of a student's diploma for a specified period of time or until the student meets certain conditions.

For those students involved in professional colleges, additional Professionalism Policy and sanctions may apply.

Serious and violent incidents and acts of non-consensual sexual intercourse (the policy equivalent to the crime of rape) usually result in suspension, expulsion, or termination of employment.

### **Information for Reporting Parties of Sexual Assault/Misconduct**

A student wishing to officially report such an incident may do so by contacting the Associate Title IX Officer, Josh Davis, (918) 660-3107, or the Title IX or Sexual Misconduct Officers at (405) 325-2215 (Bobby Mason or Kathleen Smith). Anyone with knowledge about sexual misconduct or gender-based violence or the crimes of rape, sexual assault, sexual harassment, stalking, dating or domestic violence is encouraged to report it immediately. Reporting parties are not required to report an incident to law enforcement or campus authorities, but campus authorities will assist reporting parties who wish to do so. A student wishing to officially report such an incident to campus authorities (rather than law enforcement) may do so by contacting the OU-Tulsa Police Department (918) 660-3333.

*If you are the victim of sexual misconduct, gender-based violence, or the crimes of rape, acquaintance rape, sexual assault, sexual harassment, stalking, dating or domestic violence, some or all of these safety suggestions may guide you after an incident has occurred:*

1. Go to a safe place and speak with someone you trust. Tell this person what happened. If there is any immediate danger, let OU Tulsa PD (918) 660-3333 know if you are on campus or call 911 if you are off campus.
2. Consider securing immediate professional support to assist you in the crisis (e.g. counseling, victim advocacy, medical services, etc.).
3. Call the OU Advocates (918) 660-3163 or after hours (918) 743-5763, or visit the Tulsa Schusterman Student

Union in Founders Union 1C76 during business hours.

4. For your safety and well-being, immediate medical attention is encouraged. Further, being examined as soon as possible, ideally within 120 hours, is important in the case of rape or sexual assault. The local rape crisis center will arrange for a specific forensic medical examination at no charge. To preserve evidence, it is recommended that you do not bathe, shower, douche, eat, drink, smoke, brush your teeth, urinate, defecate or change clothes before receiving medical attention. Even if you have already taken any of these actions, you are still encouraged to have prompt medical care, and evidence may still be recoverable. Typically, if police are involved or will be involved, they will obtain evidence from the scene, and it is best to leave things undisturbed until their arrival. They will gather bedding, linens or unlaundered clothing and any other pertinent articles that may be used for evidence. It is best to allow police to secure items in evidence containers, but if you are involved in transmission of items of evidence, such as to the hospital, secure them in a clean **paper** bag or clean sheet, to avoid contamination. If you have physical injuries, photograph or have them photographed, with a date stamp on the photo. Record the names of any witnesses, and their contact information. This information may be helpful to the proof of a crime, to obtain an order of protection or to offer proof of a campus policy violation. Try to memorize details (physical description, names, license plate number, car description), or even better, write notes to remind you of details, if you have time and the ability to do so. If you obtain external orders of protection (e.g. restraining orders, injunctions, protection from abuse), please notify OU Tulsa PD (918) 660-3333 or the campus Associate Title IX Coordinator/Sexual Misconduct Officer (918) 660-3107 or (405-325-2215) so that those orders can be observed on campus.
5. Even after the immediate crisis has passed, consider seeking support from the OU Advocates at (918) 660-3163 or after hours (918) 743-5763.
6. To report the incident administratively, or if you need assistance with University-related concerns, such as no-contact orders or other protective measures, contact the Associate Title IX Officer, Josh Davis (OU-Tulsa Founders Student Center, room 1C76) at 918-660-3107; the Interim Title IX Officer, Bobby Mason (660 Parrington Oval, Suite 102, Norman, OK 73019) at 405-325-2215; or the Sexual Misconduct Officer, Kathleen Smith (Norman campus, Walker Center, room 220W) at (405) 325-2215.
7. The OU Advocates (918) 660-3163 after hours (918) 743-5763 will also assist with any needed advocacy for students who wish to obtain protective or restraining orders from local authorities. The University is able to offer reasonable academic accommodations, changes to living arrangements, transportation accommodations, escorts, no contact orders, access to counseling services, and other support and resources as needed.

### **University Policy Re: Sexual Misconduct & Oklahoma Legal Definitions for Sexual Assault**

Rape is generally defined as forced sexual intercourse. It may also include situations where the reporting party is incapable of giving consent due to incapacitation by means of a disability or alcohol or other drugs. Many rapes are committed by someone the reporting party knows, such as a date, friend, or acquaintance.

The University defines the following as sexual misconduct prohibited by policy. See [www.ou.edu/eoo](http://www.ou.edu/eoo) for the full Sexual Misconduct, Discrimination and Harassment Policy:

**Sexual Violence** means physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent. A number of acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual misconduct and sexual coercion.

1. **Non-Consensual Sexual Intercourse** is defined as any sexual intercourse or penetration of the anal, oral, vaginal, genital opening of the victim, including sexual intercourse or penetration by any part of a person's body or by the use of an object, however slight, by one person to another without consent or against the victim's will. This definition includes rape and sexual assault, sexual misconduct, and sexual violence.
2. **Non-Consensual Sexual Contact** is any intentional touching, however slight, whether clothed or unclothed, of the victim's intimate body parts (primarily genital area, groin, inner thigh, buttock or breast) with any object or body part, without consent and/or by force. It also includes the touching of any part of a victim's body using the perpetrator's genitalia and/or forcing the victim to touch the intimate areas of the perpetrator or any contact in a sexual manner even if not involving contact of or by breasts, buttocks, groin, genitals, mouth or other orifice. This definition includes sexual battery and sexual misconduct.
3. **Sexual Coercion** is the act of using pressure (including physical pressure, verbal pressure or emotional pressure), alcohol, medications, drugs, or force to have sexual contact against someone's will or with someone who has already refused. This includes rape, sexual assault, sexual exploitation and sexual misconduct.
4. **Sexual Exploitation** occurs when a person takes non-consensual, unjust or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior may not otherwise constitute one of the other sexual misconduct offenses.

**Examples of sexual exploitation include, but are not limited to:**

- a. non-consensual video or audio-taping of any form of sexual activity;

- b. going beyond the boundaries of consent (such as letting a person or people hide in the closet to watch you having consensual sex without your partner's knowledge or consent);
- c. sexually-based stalking or bullying;
- d. engaging in non-consensual voyeurism, such as observing sexual acts or body parts of another from a secret vantage point;
- e. knowingly transmitting a sexually transmitted disease or illness to another;
- f. exposing one's genitals in a non-consensual circumstance, or inducing another to expose his or her genitals;
- g. prostituting another person;
- h. other forms of invasion of sexual privacy.

In addition to University policy, rape is considered a crime under Oklahoma law. Oklahoma Penal Code, §21-1111 defines rape as:

- A. Rape is an act of sexual intercourse involving vaginal or anal penetration accomplished with a male or female who is not the spouse of the perpetrator and who may be of the same or the opposite sex as the perpetrator under any of the following circumstances:
  - 1. Where the victim is under sixteen (16) years of age;
  - 2. Where the victim is incapable through mental illness or any other unsoundness of mind, whether temporary or permanent, of giving legal consent;
  - 3. Where force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person;
  - 4. Where the victim is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit;
  - 5. Where the victim is at the time unconscious of the nature of the act and this fact is known to the accused;
  - 6. Where the victim submits to sexual intercourse under the belief that the person committing the act is a spouse, and this belief is induced by artifice, pretense, or concealment practiced by the accused or by the accused in collusion with the spouse with intent to induce that belief. In all cases of collusion between the accused and the spouse to accomplish such act, both the spouse and the accused, upon conviction, shall be deemed guilty of rape;
  - 7. Where the victim is under the legal custody or supervision of a state agency, a federal agency, a county, a municipality or a political subdivision and engages in sexual intercourse with a state, federal, county, municipal or political subdivision employee or an employee of a contractor of the state, the federal government, a county, a municipality or a political subdivision that exercises authority over the victim; or
  - 8. Where the victim is at least sixteen (16) years of age and is less than twenty (20) years of age and is a student, or under the legal custody or supervision of any public or private elementary or secondary school, junior high or high school, or public vocational school, and engages in sexual intercourse with a person who is eighteen (18) years of age or older and is an employee of the same school system.
- B. Rape is an act of sexual intercourse accomplished with a male or female who is the spouse of the perpetrator if force or violence is used or threatened, accompanied by apparent power of execution to the victim or to another person.

In addition to the University's definition for administrative purposes, the Oklahoma Penal Code, §21-1114A also provides that there is a lack of consent in criminal rape cases where:

- 1. rape committed by a person over eighteen (18) years of age upon a person under fourteen (14) years of age; or
- 2. rape committed upon a person incapable through mental illness or any unsoundness of mind of giving legal consent regardless of the age of the person committing the crime; or
- 3. rape accomplished where the reporting party is intoxicated by a narcotic or anesthetic agent, administered by or with the privity of the accused as a means of forcing the victim to submit; or
- 4. rape accomplished where the victim is at the time unconscious of the nature of the act and this fact is known to the accused; or
- 5. rape accomplished with any person by means of force, violence, or threats of force or violence accompanied by apparent power of execution regardless of the age of the person committing the crime; or
- 6. rape by instrumentation resulting in bodily harm is rape by instrumentation in the first degree regardless of the age of the person committing the crime; or
- 7. rape by instrumentation committed upon a person under fourteen (14) years of age.

*Under Oklahoma law and University policy, there are other forms of sexual assault.*

Besides rape, other sexual offenses include the following:

- Sodomy (forced anal intercourse)

- Oral copulation (forced oral-genital contact)
- Rape by a foreign object (forced penetration by a foreign object, including a finger)
- Sexual battery (the unwanted touching of an intimate part of another person for the purpose of sexual arousal)

Under Title 21, Section 1123 (b) of the Oklahoma Statutes, the definition of sexual battery is:

- B. No person shall commit sexual battery on any other person. "Sexual battery" shall mean the intentional touching, mauling or feeling of the body or private parts of any person sixteen (16) years of age or older, in a lewd and lascivious manner and without the consent of that person or when committed by a state, county, municipal or political subdivision employee or a contractor or an employee of a contractor of the state, a county, a municipality or political subdivision of this state upon a person who is under the legal custody, supervision or authority of a state agency, a county, a municipality or a political subdivision of this state.

Reporting parties are reminded that they may seek either, both, or neither law enforcement and University investigations and intervention where a member of the University community commits the violation regardless of where the incident occurs, and/or where the incident occurs at an event or facility owned or controlled by the University.

### **Definition of Intimate Partner Violence under University Policy and Oklahoma Law**

In addition to sexual violence and misconduct, the University's policy prohibits intimate partner violence also known as dating or domestic violence. An administrative policy violation may exist where an individual in a dating or intimate relationship (as determined by examining factors surrounding the relationship) commits acts of violence against a member of the University community. See [www.ou.edu/eoo](http://www.ou.edu/eoo) Sexual Misconduct, Discrimination and Harassment Policy.

Additionally, under **Oklahoma Penal Code, §21-644** domestic and dating violence is defined as any person who commits any assault and battery against a current or former spouse, a present spouse of a former spouse, a former spouse of a present spouse, parents, a foster parent, a child, a person otherwise related by blood or marriage, a person with whom the defendant is or was in a dating relationship as defined by Section 60.1 of Title 22 of the Oklahoma Statutes, an individual with whom the defendant has had a child, a person who formerly lived in the same household as the defendant, or a person living in the same household as the defendant shall be guilty of domestic abuse.

### **Definition of Stalking under University Policy and Oklahoma Law**

University policy prohibits stalking from an administrative perspective. It is defined as repetitive and/or menacing pursuit, following, harassment, and/or interference with the peace and/or safety of a member of the community or the safety of any of the immediate family members of the community regardless of whether it is done in person or electronically. See [www.ou.edu/eoo](http://www.ou.edu/eoo) Sexual Misconduct, Discrimination and Harassment Policy.

For Oklahoma criminal law purposes, **Oklahoma Penal Code, §21-1173**, defines stalking as:

Any person who willfully, maliciously, and repeatedly follows or harasses another person in a manner that:

1. Would cause a reasonable person or a member of the immediate family of that person to feel frightened, intimidated, threatened, harassed, or molested; and
2. Actually causes the person being followed or harassed to feel terrorized, frightened, intimidated, threatened, harassed, or molested.

### **Potential Sanctions Re: Intimate Partner Violence & Stalking & Administrative Assistance**

In order to preserve evidence to assist in administrative or legal investigations, please obtain medical assistance and reports where appropriate, observe the recommendations for sexual assault noted above, and retain all documentation, emails, voice mail messages, etc. demonstrating the activity. Please contact the OU Advocates who can assist you with safety plans, obtaining reporting party's protective orders, University mutual no contact orders, referrals to available resources, and law enforcement assistance: (918) 660-3163.

For offenses including domestic violence, dating violence, and stalking, the University's administrative sanctions range from warnings through to expulsion (also see the sanctions noted above). Serious and violent incidents and acts of non-consensual sexual intercourse (the policy equivalent to the crime of rape) usually result in suspension, expulsion, or termination of employment.

### **University's Policy on Sexual Harassment**

Sexual harassment is a form of misconduct that undermines the integrity of the academic environment. University policy prohibits sexual harassment. All members of the University community, especially officers, faculty, and other individuals who exercise supervisory authority, have an obligation to promote an environment that is free from sexual harassment. For the purposes of this policy, sexual harassment is unwelcome and discriminatory speech or conduct undertaken because of an individual's gender or that is sexual in nature and is so severe, pervasive, or persistent, objectively and subjectively offensive that it has the systematic effect of unreasonably interfering with or depriving someone of educational, institutional, or employment access, benefits, activities, or opportunities, or the conditioning/denial of benefits or

privileges based upon another's agreement or refusal to submit to sexual advances. Students, employees, and visitors who are subject to, or who witness unwelcome conduct of a sexual nature, are encouraged to report the incident(s). See [www.ou.edu/eoo](http://www.ou.edu/eoo) Sexual Misconduct, Discrimination and Harassment Policy.

Any complaints or inquiries regarding sexual harassment of a student by an officer, faculty member, or staff member should be brought to the immediate attention of Bobby Mason, Equal Opportunity Officer and Interim Title IX Officer (405) 325-3546 or Josh Davis, Executive Director, OU-Tulsa Student Affairs/Associate Title IX Officer (918) 660-3107. Any complaints or inquiries regarding sexual harassment of a student by another student should be brought to the immediate attention of Kathleen Smith, Sexual Misconduct Officer, or Bobby Mason, Interim Title IX Officer (405) 325-2215/(405) 325-3546. The University will investigate such claims promptly and thoroughly. If, for any reason, a student wishes to complain or inquire about sexual harassment, but feels it would be inappropriate to raise such issues with the Title IX or Sexual Misconduct Officer, the student may inquire or complain to any Department Chair or any officer of the University at the level of Vice President or above, and such inquiries or complaints will receive a prompt and thorough investigation through the appropriate office.

### **Potential Sanctions for Sexual Harassment**

If harassment is established, the University will discipline the offender. Disciplinary action for violations of this policy can range from verbal or written warnings, up to and including immediate termination from employment or dismissal from the University for repeated or serious violations (also see the sanctions noted above).

### **University Procedures for Addressing Policy Violations: Sexual Misconduct, Dating/Domestic Violence, Stalking, Sexual Harassment, & other Acts of Sex or Gender Discrimination**

For offenses including sexual misconduct or other gender-based violence, which typically include the crimes of domestic violence, dating violence, sexual harassment, sexual misconduct and stalking, sanctions range from warnings through expulsion. Serious and violent incidents and acts of non-consensual sexual intercourse (the policy equivalent to the crime of rape) usually result in suspension, expulsion or termination of employment).

Procedurally, when the University receives a report of sexual misconduct, sexual assault, gender-based violence, stalking, dating violence and/or domestic violence, sexual harassment, or other gender-based discrimination the campus Title IX Officer, Bobby Mason (405) 325-3546, is notified. If the reporting party wishes to access local community agencies and/or law enforcement for support, the University will assist the reporting party in making these contacts. The Title IX Officer or her designee will offer interim or long term measures such as opportunities for academic accommodations, changes in housing for the reporting party or the responding student, changes in working situations and other assistance as may be appropriate and available on campus or in the community (such as no contact orders, campus escorts, transportation assistance, targeted interventions, etc.). If the victim so desires, they will be connected with a counselor on- or off-campus, as well as an on- or off-campus victim's advocate. No reporting party is required to take advantage of these services and resources, but the University provides them in the hope of offering help and support without condition or qualification. A summary of rights, options, support and procedures is provided to all reporting parties regardless of whether they are students, employees, guests or visitors. The reporting party will be connected with a counselor on- or off-campus, should he or she wish.

When the reporting party chooses, or the University believes it is necessary, the Title IX Officer will cause a prompt, fair and impartial investigation to be initiated, which may lead to the imposition of sanctions, based upon a preponderance of evidence (what is more likely than not), upon an accused individual. Procedures detailing the investigation and resolution processes of the University can be found online here: <http://www.ou.edu/content/eoo/policies.html>.

The Title IX Officer in conjunction with other University officials are ultimately responsible to assure in all cases that the behavior is brought to an end, the University acts to reasonably prevent its recurrence and the effects on the reporting party and the community are remedied. The Title IX Officer in conjunction with other offices, including Student Conduct and Student Affairs, is also responsible to assure that training is conducted annually for all advocates, investigators, hearing officers, panelists and appeals officers. Training will focus on sexual misconduct, domestic violence, dating violence, sexual assault, stalking, sexual harassment, retaliation, and other behaviors that can be forms of sex or gender discrimination covered by Title IX. Training will help those decision-makers associated with the process to protect the safety of reporting parties and to promote accountability for those who commit offenses.

The investigation and records of the resolution conducted by the University are maintained confidentially. Information is shared internally between administrators who need to know. Where information must be shared to permit the investigation to move forward, the reporting party will be informed. Privacy of the records specific to the investigation is maintained in accordance with Oklahoma law and the federal Family Educational Rights and Privacy Act of 1974 (FERPA) statute. Any

public release of information to comply with the open crime logs or timely warning provisions of the Jeanne Clery Act (Clery Act) will not release the names of reporting parties or information that could easily lead to a reporting party's identification. Additionally, the University maintains privacy in relation to any accommodations or protective measures afforded to a victim, except to the extent necessary to provide the accommodations and/or protective measures.

In any complaint of sexual assault, sexual misconduct, stalking, dating violence, domestic violence, or other gender-based discrimination covered under Title IX, the reporting party and the responding party are entitled to the same opportunities for a support person or advisor of their choice throughout the process, including any meeting, conference, hearing or other procedural action. Once complete, the parties will be informed, in writing, of the outcome, including the finding, the sanctions (if any) and the rationale therefor. Delivery of this outcome to the parties will occur without undue delay between notifications.

All parties will be informed of the University's appeal processes, and their rights to exercise a request for appeal. Should any change in outcome occur prior to finalization, all parties will be timely informed in writing, and will be notified when the results of the resolution process become final.

### **Sex Offenders**

In accordance to the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, the University is providing a link to the Oklahoma State Sex Offender Registry. All sex offenders are required to register in the State of Oklahoma and to provide notice of each institution of higher education in Oklahoma at which the person is employed, carries a vocation or is a student. See: <http://sors.doc.state.ok.us/svor/f?p=106:1:4284590148420546::::>

In addition to the above notice to the State of Oklahoma, all sex offenders are required to deliver written notice of their status as a sex offender to the OU-Tulsa campus police department no later than three (3) business days prior to their enrollment in, employment with, volunteering at, or residence in the University. Such notification may be disseminated by the University to, and for the safety and well-being of, the University community, and may be considered by the University for enrollment and discipline purposes. Failure to comply with these requirements may result in disciplinary sanctions up to and including suspension, expulsion, dismissal, or termination.

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## **SAFETY and SECURITY TIPS**

### **On Campus**

- Never walk alone at night. Call 918-660-3900 for an OU-Tulsa police or security escort to your vehicle.
- Always be aware of your surroundings. Walk purposefully and make eye contact with strangers.
- In parking lots, have keys ready when you approach your car to make your entry easier.
- After dark, try to park in a well-lighted area close to your destination.
- Always lock car doors and roll up windows. Keep valuables out of sight or in the trunk.
- If you feel threatened, immediately go to an open building where there are other people or call campus security.
- Never leave personal items unattended or unlocked.

### **At Home**

- Always lock apartment or home doors, even when you are there. Take keys with you even when stepping out for just a second.”
- If you live in an area with locked doors, do not let strangers in without a key. This protects both you and your neighbors.
- Keep windows locked.
- Don’t loan out your keys or leave them lying around. Detach house keys from the main ring when having vehicles serviced.
- Utilize peepholes or safety chains. Do not open doors without verifying the identity of the person on the other side.
- Do not keep expensive jewelry, collectibles or large amounts of cash at home.
- Do not advertise your absence, especially on your answering machine or any social networking sites.
- Put only a basic message on your machine identifying the phone number and requesting that callers leave a message.

### **In Social Situations**

- When dating someone you do not know well, ask people you trust about your date.
- Socialize in groups so that you’re not alone with just one person. There really is safety in numbers.
- Drive yourself and carry extra money in case you need to get home alone.
- If you feel uncomfortable, there is probably a reason. It is better to do something you may consider rude than to remain in a dangerous situation.
- Remember that alcohol impairs both your decision-making processes and the ability to communicate.
- Keep all drinking glasses, bottles or other open containers in sight at all times. When accepting a drink of some kind, make sure that you open the container yourself and be aware that ice cubes could contain harmful substances as well.
- If you drink, DO NOT drive. Call a friend, family member or cab to get home safely.

### **Guard Your Privacy on Social Networking Sites**

- Do not give out information simply because it is requested.
- Giving out birthdates, full names, addresses, phone numbers, Social Security numbers, bank or credit card account information and other personally identifiable information can lead to identity theft and cyberstalking.
- Select gender-neutral usernames.
- Protect your passwords.
- Be cautious about posting pictures of yourself, as stalkers sometimes can become obsessed by photos or images.
- Versions of online information can be archived, so once you post information, deleting it does not ensure that it is no longer available online.
- Be cautious about arranging personal meetings with new online acquaintances.
- Only post information that you are comfortable having others see, including parents, potential employers, instructors, etc.
- Trust your instincts.

## **Avoid Identity Theft**

Identity theft is the nation's fastest growing crime. If you become a victim of identity theft, it can take years to restore your credit and clear your name. The University of Oklahoma takes precautions to protect the identities of its faculty, staff and students, but here are a few "Do's" and "Don'ts" to help keep you even safer:

**DO:** Only enter your sensitive personal information (Social Security number, credit card numbers, date of birth) on trusted sites.

**DO:** Immediately contact your credit card company about charges on your credit card that you didn't make.

**DO:** Find out why your card is unexpectedly denied.

**DO:** Shred receipts, bills and other documents that might have personal information written on them.

**DO:** Obtain a copy of your credit report periodically. Active accounts that you do not recognize could indicate fraudulent activity.

### **If you suspect your identity has been stolen, DO:**

- File a report with the Tulsa Police Department and obtain a copy of the report number and a report.
- Notify one of the three credit reporting agencies to put in place a fraud alert
- File a report with the Federal Trade Commission ([www.ftc.gov/bcp/edu/microsites/idtheft/](http://www.ftc.gov/bcp/edu/microsites/idtheft/) or 1-877-IDTHEFT).

**DON'T:** Share your passwords with anyone, even family and close friends.

**DON'T:** Ignore calls from creditors about charges. This could be the first sign that your identity has been stolen.

**DON'T:** Leave paperwork that contains personal information lying around for others to see and steal.

**DON'T:** Reply to e-mails that request personal information. These messages are called phishing messages, and they are a common tool of identity thieves.

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## **ILLEGAL USE AND SALE OF ALCOHOL AND DRUGS**

The University of Oklahoma has adopted a policy aimed at preventing the illegal use of alcohol and drugs by university students and employees on university premises or as part of university sponsored activities. The university considers a violation of this policy to be a major offense that can result in a requirement for participation in a drug or alcohol rehabilitation program, referral for criminal prosecution and/or immediate disciplinary action, up to and including termination from employment and suspension or expulsion from the university.

### **The policy:**

- Recognizes that violations of applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions
- Acknowledges that convictions become a part of an individual's criminal record and may prohibit career and professional opportunities
- Requires an employee to notify his or her supervisor in writing of a criminal conviction for drug-or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction
- Recognizes that health risks generally associated with alcohol and drug abuse can result in a variety of physical and psychological problems
- Provides for employee and student access to the university's drug and alcohol abuse counseling and training programs
- Forbids an employee from performing sensitive safety functions while a prohibited drug is in his or her system
- Mandates drug testing of sensitive safety employees prior to employment, when there is reasonable cause, after an accident, on a random basis, and before returning to duty after refusing to take a drug test or after not passing a drug test
- Requires that all students and employees abide by the terms of the policy as a condition of initial and continued enrollment and / or employment
- Provides for annual distribution of the alcohol and drug abuse policy to staff, faculty and students

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## SUBSTANCE ABUSE EDUCATION PROGRAMS

### Student Counseling Services

Individual, couples and group counseling services are available free of charge to all OU-Tulsa students. Contact Student Counseling Services, located within OU-Tulsa Student Affairs, room 1C76, at 918-660-3109.

### Employee Assistance Programs

This program provides professional and confidential help to faculty, staff and their family members dealing with a variety of problems, including drug and alcohol abuse. It includes an assessment of the problem and the best avenues for assistance and provides employee counseling and training programs on the dangers of drug and alcohol abuse. For more information, faculty and staff should contact Human Resources at 918-660-3190.

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## PREVENTION OF ALCOHOL ABUSE/DRUG USE ON CAMPUS & IN WORKPLACE

The university recognizes its responsibility as an educational and public service institution to promote a healthful and productive work environment. This responsibility demands implementation of programs and services that facilitate that effort. The university is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The university program includes this policy, which prohibits illegal use of drugs and alcohol in the workplace, on university property, or as part of any university-sponsored activities. It shall be Board of Regents' policy that:

- All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
- The illegal use of drugs and alcohol is in direct violation of local, state and federal laws as well as university policies governing faculty, staff and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing or distribution of alcohol, drugs or controlled substances in the workplace, on university premises, or as a part of any university-sponsored activities.
- Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the university. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
- Violating applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, administrative fee, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state and federal sanctions can be obtained through the offices of Student Affairs and Human Resources.
- An employee shall notify his or her supervisor in writing of a criminal conviction for drug-or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction.
- The university shall establish and maintain Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and employees about the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.
- An employee shall not perform safety-sensitive functions while a prohibited drug is in his or her system.
- The university may require drug testing of safety sensitive employees (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test.
- The university shall annually distribute this policy to all staff, faculty and students.  
Health risks generally associated with alcohol and drug abuse can result in but are not limited to a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes, and thought disorders.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within 10 calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Decisions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents' policy.

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## VIOLATION OF THE LAW & UNIVERSITY POLICY

Enrollment in the University creates special obligations beyond those attendant upon membership in general society. In addition to the requirement of compliance with all applicable laws and regulations, the student assumes the obligation to comply with all applicable University and College regulations.

It is the responsibility of all students who are potential parties or witnesses to an alleged violation of the Code to participate in the conduct process. Students have a duty to cooperate and discuss the incident with appropriate University officials, adhere to stated deadlines, attend scheduled meetings, provide documentation as request and participate in all proceedings. Failure to meet these duties may result in a decision being made without the benefit of the student's participation, or may result in a student being charged with failing to comply with the direction of a University official.

The Student Rights and Responsibilities Code can be found at:  
[http://www.ou.edu/content/tulsa/student\\_affairs/student\\_handbook.html](http://www.ou.edu/content/tulsa/student_affairs/student_handbook.html).

### Sanctions

The following sanctions may be imposed upon students or student groups by the appropriate disciplinary board or administrative official:

**Verbal Warning:** A verbal notice that the behavior was inappropriate.

**Written Warning:** A written statement that the behavior was inappropriate, which will remain on the student's University disciplinary record for a specified period of time or until the student meets certain conditions.

**Disciplinary Probation:** A written statement that the behavior was inappropriate and should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student's disciplinary record for a specified period of time or until the student meets specified conditions.

**Educational Sanctions:** A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.

**Restitution:** Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.

**Administrative Fee:** Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student's Bursar account. A financial stop may be placed on the student's record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.

**University-Owned Housing Reassignment or Termination:** Reassignment to another University-owned housing unit, exclusion from certain University-owned properties or termination of the student's housing agreement.

**Administrative Trespass:** Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.

**Suspension:** Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions, following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.

**Expulsion:** Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.

**Restriction or Denial of University Services:** Restricted from use or denial of specified University services, including participation in University activities.

**Delayed Conferral of Degree:** Delay of issuance of a student's diploma for a specified period of time or until the student meets certain conditions.

**Strike:** The University's official recognition of a student's or organization's violation of the University of Oklahoma's Norman Campus Alcohol Policy.

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## DISABILITY, DISCRIMINATION and EQUAL OPPORTUNITY

### Disability – General Statement

The University of Oklahoma is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, as amended, the University of Oklahoma ensures that no “qualified individual with a disability” will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability under any program or activity offered by the University of Oklahoma. Accommodations on the basis of disability are available by contacting:

**Disability Resource Center**  
Room 166, Goddard Center  
405-325-3852,  
TDD 405-325-4173

**OU-Tulsa Students**  
Tulsa Student Affairs  
Room 1C76  
918-660-3100

**OU-Tulsa Faculty & Staff**  
Tulsa Human Resources  
Room 1C114  
918-660-3190

### Non-Discrimination Policy

The University has a policy of internal adjudication in matters relating to alleged discrimination. Any faculty member, staff member, or student, including those on temporary or part-time status, who believes that he or she has been discriminated against because of race, color, national origin, sex, sexual orientation, gender identity/expression discrimination, domestic/dating violence, stalking, genetic information, age, religion, disability or status as a veteran, may file a complaint pursuant to: [www.ou.edu/home/eoo.html](http://www.ou.edu/home/eoo.html). To contact the Office of Equal Opportunity:

**Norman Campus and  
Norman-based Tulsa Programs**  
Room 102 Evans Hall  
Norman, OK 73019  
405- 325-3546 (V/TDD)

**Health Sciences Center and  
HSC-based Tulsa Programs**  
755 Research Parkway  
Building 4, Suite 429  
Oklahoma City, OK 73104  
405-271-2110 (V/TDD)

### Equal Opportunity Policy

This University, in compliance with all applicable federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, age (40 or older), religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, housing, financial aid, and educational services.

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## THE CLERY ACT CRIMINAL OFFENSE DEFINITIONS

- **Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud a dwelling house, public building, motor vehicle, aircraft or other personal property of another.
- **Aggravated assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.
- **Burglary:** The unlawful entry of a structure to commit a felony or theft.
- **Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of the relationship, and the frequency of interaction between persons involved in the relationship.
- **Domestic Violence:** A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family laws of Oklahoma; or any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of Oklahoma.
- **Drug law violations:** The violation of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.
- **Forcible fondling:** The touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.

- **Forcible rape:** The carnal knowledge of a person, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Forcible sodomy:** Oral or anal sexual intercourse with another person, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Hate crimes:** A criminal offense committed against a person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim.
- **Larceny-theft:** The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.
- **Simple assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- **Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- **Destruction, damage or vandalism of property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- **Incest:** Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Liquor law violations:** The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing or possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.
- **Motor vehicle theft:** The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on the surface and not on rails. Specifically excluded from this category are motorboats, construction equipment, airplanes, and farming equipment.
- **Murder and non-negligent manslaughter:** The willful killing of one human being by another.
- **Negligent manslaughter:** The killing of another person through gross negligence.
- **Robbery:** The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- **Sexual assault with an object:** The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body by another person, forcibly and/or against that person's will or not forcibly or against the person's will where the victim is incapable of giving consent.
- **Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; and suffer substantial emotional distress.
- **Statutory rape:** Non-forcible sexual intercourse with a person who is under the age of consent (in Oklahoma, the age of consent is 16).
- **Weapons law violations:** The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

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## OU-TULSA POLICE DEPARTMENT'S POLICY STATEMENT

The University of Oklahoma-Tulsa Police Department provides police and security services for the Schusterman Center, the Family Medicine Center, and the Tisdale Clinic. Anyone who is the victim of, or observes a crime should contact the OU-Tulsa Police Department by dialing 3333 from any on-campus telephone. On-duty police and security officers will immediately respond to protect victims, secure scenes and preserve evidence. OU-Tulsa law enforcement personnel will investigate any crime to its logical conclusion, when sufficient evidence exists. In some cases, police personnel will refer criminal complaints to the Tulsa Police Department, if, both agencies agree doing best serves the interest of the victim and justice. All crimes, regardless of perceived severity, should be reported to allow the police to deploy all available resources. OU-Tulsa Police Officers are CLEET-trained, State-certified police officers with full arrest powers. OU-Tulsa Security Officers are not commissioned police officers and do not have law enforcement authority. Their primary purpose is to secure university property, support law enforcement operations and to deter criminal activity through high visibility, deterrence and command presence. Both police and security officers are trained and authorized to carry firearms. All patrol officers wear a uniform while on duty.

OU-Tulsa police and security officers are on duty 24 hours daily year-round. Vehicular, bicycle, and foot patrols are conducted on a regular basis. Tulsa facilities are normally open during conventional business hours. The library will remain open in the evening and on weekends along with buildings that have scheduled evening and weekend classes. The fitness center is available 24 hours per day for authorized personnel. Security hours begin when buildings are locked at the end of the normal business day and end when building alarms are deactivated and doors unlocked on weekday mornings. The OU-Tulsa Police Department maintains an excellent working relationship with local law enforcement agencies.

Possession, use and sale of alcoholic beverages and illegal drugs are regulated by state law. The university has a policy on prevention of alcohol abuse and drug use on campus and in the workplace, as was noted previously in this report.

This annual security report is prepared in compliance with 20 USC 1092 (F), the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, which is disseminated to all employees and current students and is available to prospective students and employees on request. The Campus Security Department maintains a crime log that is available on request.

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## TIMELY WARNINGS and EMERGENCY NOTIFICATIONS

The University of Oklahoma Police Department on the Norman, Health Sciences Center (OKC), and Tulsa campuses, in consultation with their campus Vice President of Administration and Finance or his/her designee, are responsible for issuing Timely Warnings and Emergency Notifications to the campus community. Tulsa Security will continuously work and coordinate with local, state and federal law enforcement agencies.

Anyone with information warranting a Timely Warning, Emergency Notification or activating the University's emergency communications system should report the circumstances to Tulsa Campus Security immediately. The University will issue warnings or notifications as appropriate to keep the campus community informed about safety and security matters on an ongoing basis and to prevent similar crimes from occurring. The decision to issue a Timely Warning or Emergency Notification shall be decided on a case-by-case basis in compliance with the Clery Act and considering all available facts. The notification shall, in the first instance, be based upon whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

**Timely Warnings:** Timely Warnings usually are issued for crimes to persons or property listed on page 18-19, above, including: arson, burglary aggravated assault, criminal homicide, motor vehicle theft, and robbery and sex offenses. Timely warnings also may be issued for other crimes as deemed necessary. Upon receipt of all relevant information, such warnings will, as circumstances warrant, will be issued in a manner to best protect the campus community.

**Emergency Notifications:** The University of Oklahoma will immediately issue an Emergency Notification to the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus. Warnings may only be withheld if they would compromise efforts to contain the emergency. Confirmation of an emergency means that Tulsa Security and other University officials, as appropriate, will gather and analyze reported facts to verify that a legitimate emergency or dangerous situation exists.

**Procedure:** When a determination has been made that a Timely Warning or Emergency Notification is appropriate, the OU-Tulsa Police Department, Public Relations and the President’s Office will take all appropriate steps to ensure timely notification of the campus community including, immediately contacting the Vice President for Public Affairs or his/her designee to allow for appropriate media distribution. Options for notifying students, faculty and staff include the University’s Emergency Communication System. Additional methods of distribution may include, as appropriate:

1. contacting the local media for immediate distribution
2. issuing a campus wide e-mail of the Timely Warning of Emergency Notification
3. posting the warning on OU-Tulsa’s website at <http://tulsa.ou.edu>

Such warning(s) and notifications may include, but are not limited to, the following information: type of crime, date, time and location of crime as well as available suspect information.

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## IMPORTANT PHONE NUMBERS

We recommend you keep these numbers readily available, in the event you require assistance.

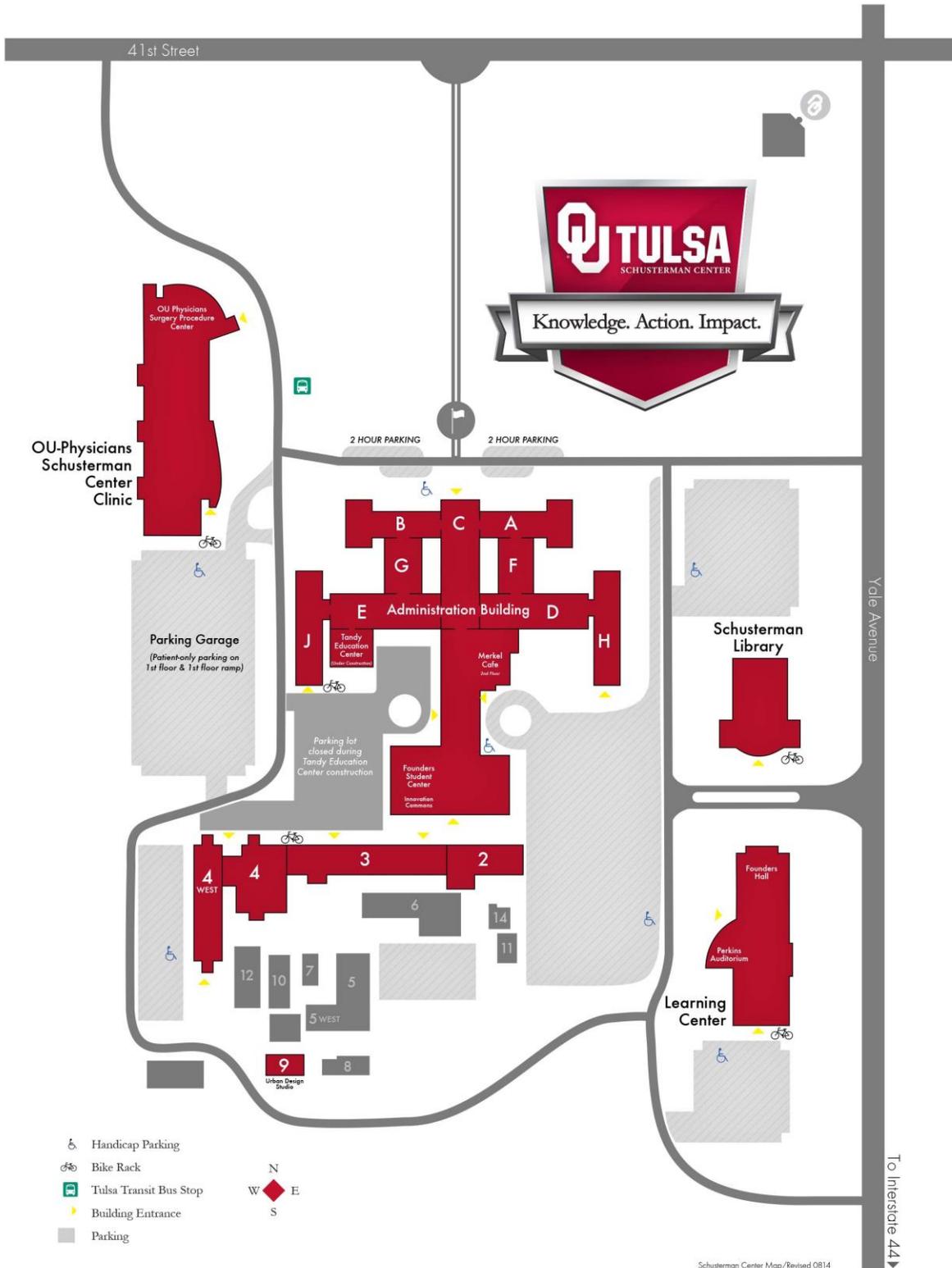
### CAMPUS & LOCAL LAW ENFORCEMENT CONTACT NUMBERS

OU-Tulsa Police Department (Emergency)	918-660-3333 (or 3333 from a campus phone)
OU-Tulsa Police Department (Non-Emergency)	918-660-3900
Tulsa Police Department (Emergency)	911
Tulsa Police Department (Non-Emergency)	918-596-9222

### OTHER OU-TULSA NUMBERS

Associate Title IX (Sexual Misconduct) Coordinator	918-660-3107
Behavioral Intervention Team	918-660-3248 (3BIT)
Disability Resource Center (Tulsa)	918-660-3100
Enrollment & Student Financial Services	918-660-3474
Environmental Health & Safety Office	918-660-3878
Evening Escort to Your Vehicle (anywhere on campus)	918-660-3900
Incident Weather/Campus Closings	918-660-3999
Information Technology Helpdesk	918-660-3550
Library	918-660-3220
Operations Department	918-660-3555
OU Advocates program	918-660-3163
OU-Tulsa Human Resources	918-660-3190
OU-Tulsa Main Line	918-660-3000
OU-Tulsa Student Affairs	918-660-3100
Sexual Misconduct Officer (located on Norman campus)	405-325-2215
Student Counseling Services	918-660-3109
Student Health Clinic	918-619-4565
Wellness Programming & OU Athletics Tickets	918-660-3105

# OU-TULSA CAMPUS MAP



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# OU-TULSA DEPARTMENTAL OFFICE LOCATIONS

## Administration Building

### A WING

Floor 1 ..... College of Nursing  
Floor 2 ..... Department of Pediatrics

### B Wing

Floor 1 ..... School of Community Medicine  
Floor 2 ..... Bioethics Center  
Floor 3 ..... President's Office  
Floor 3 ..... Academic Affairs  
Floor 3 ..... Tulsa Graduate College

### C Wing

Floor 1 ..... Security Office/Police Dispatch  
Floor 1 ..... Center of Applied Research for  
Non-Profit Organizations  
Floor 1 ..... OU-Tulsa Enrollment & Student Financial Services  
Floor 1 ..... Founders Student Center  
Floor 1 ..... IT Service Desk  
Floor 1 ..... College of Medicine, Office of Student Services  
Floor 1 ..... OU-Tulsa Student Affairs  
Floor 1 ..... Prospective Student Services (Norman)  
Floor 1 ..... Physician Assistant Program  
Floor 1 ..... Computer Lab (1C65)  
Floor 2 ..... Human Resources  
Floor 2 ..... Classroom (2C33)  
Floor 2 ..... Merkel Café  
Floor 3 ..... Department of Internal Medicine  
Floor 3 ..... Faculty/Staff Lounge

### D Wing

Floor 1 ..... Classrooms (1D04-1D28)  
Floor 2 ..... Allied Health Teaching Lab  
Floor 2 ..... Classroom (2D34)  
Floor 2 ..... Department of Psychiatry

### E Wing

Floor 1 ..... Classrooms (1E31, 1E35)  
Floors 1,2 ..... Pharmacy Labs  
Floor 2 ..... Classroom (2E29)  
Floors 2,3 ..... Surgery Labs  
Floor 2 ..... Department of Emergency Medicine  
Floor 2 ..... Department of Surgery  
Floor 3 ..... Computer Lab (3E35)

### F Wing

Floor 1 ..... College of Nursing  
Floor 2 ..... Department of Psychiatry

### G Wing

Floor 1 ..... College of Public Health  
Floor 2 ..... School of Community Medicine  
Floor 3 ..... Department of Internal Medicine  
Floor 3 ..... Medical Informatics

### H Wing

Floors 1,2 ..... College of Pharmacy  
Floor 2 ..... OB/Gyn Department

### J Wing

Floor 1 ..... College of Architecture  
Floor 1 ..... College of Arts and Sciences  
Floor 1 ..... Department of Human Relations  
Floor 1 ..... School of Library and Information Studies  
Floor 1 ..... Public Administration  
Floor 1 ..... Center for Studies in Democracy and Culture  
Floor 1 ..... Confucius/East Asia Institute  
Floor 2 ..... College of Allied Health  
Floor 3 ..... College of Arts and Sciences  
Floor 3 ..... Anne and Henry Zarrow School of Social Work  
Floor 3 ..... Organizational Dynamics

## Building 3

Classrooms (3100-3110)  
Center for the Creation of Economic Wealth (CCEW)

## Building 4

Jeannine Rainbolt College of Education  
(*Early Childhood and Education Administration*)  
Early Childhood Education Institute  
School of Electrical and Computer Engineering

## Building 4 West

Jeannine Rainbolt College of Education  
(*Educational Leadership & Policy Studies*)  
(*Instructional Leadership & Academic Curriculum*)  
Early Childhood Education Institute  
Information Technology  
National Resource Center for Youth Services (*2nd floor*)  
School of Electrical and Computer Engineering

## Building 5 West

Police Administration

## Building 6

Operations & Mailroom

## Building 9

Urban Design Studio (*College of Architecture*)

## Learning Center

Founders Hall  
Perkins Family Auditorium  
Classrooms 135 – 145 (*1st floor*)  
Classrooms 220 – 231 (*2nd floor*)  
Student Study Rooms (*1st & 2nd floors*)