



*The University of Oklahoma*

JEANNINE RAINBOLT COLLEGE OF EDUCATION

# Memo

To: Faculty and All Graduate Students

From: Lawrence Baines, Associate Dean Graduate Studies and Research

Date: 10/19/15

Re: Fall Convocation Speaker for the Jeannine Rainbolt College of Education

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A graduating graduate student will be selected to receive the honor of being the convocation speaker for the Jeannine Rainbolt College of Education Fall Convocation. We are asking that graduate students consider self-nominating for this honor. Faculty are asked to consider this opportunity, and encourage outstanding graduate students to submit their materials.

Nomination packets are due to Gina Powell at [ginapowell@ou.edu](mailto:ginapowell@ou.edu) by November 6, 2015 and should consist of:

1. The full, current curriculum vita (including contact information).
2. A cover letter describing why the student qualifies to speak for the graduates at convocation.
3. A brief statement of what he or she might like to share (in a speech of about five minutes in length).
4. A letter from the adviser recommending the candidate and confirming graduation date.

If you have any questions, please don't hesitate to contact me.

