

Bylaws and Constitution of the Asian Student Interest Advocates of the University of Oklahoma

Article 1. Name of the Organization

The name of the organization shall be the Asian Student Interest Advocates (ASIA) of the University of Oklahoma (OU).

Article 2. Purpose of the Organization

The organization shall have the following purposes:

- To enrich the university students and the Norman community by promoting a cultural exchange of our rich and multi-ethnic Asian traditions and heritage through a process of learning and sharing;
- To serve as an alternative association for small Asian communities on campus;
- To unify and bond the various Asian communities together through various programs focusing on social, sporting, recreation and community service based activities.
- To look after the well-being and interests of the members and develop high standards of scholarship and character amongst them.

Article 3. Membership in the Organization

Section 1. Any OU student interested in upholding the values, mission, goals and objectives of the organization is invited to become a member and can receive full membership in the ASIA. No student will be discriminated on the basis of race, color, religion, national origin, age, gender, sexual orientation, disability, veteran status, marital status or political belief.

Section 2. Alumni, faculty, staff and spouses can be awarded associate membership.

Article 4. Officers of the Organization

Section 1. ASIA has six executive officers. Additional offices may be created if needed.

Section 2. The officers have equal authority and share equal say in the affairs of the organization.

Section 3. All executive decisions are made by the consensus of the majority of the officers.

Section 4. The officers and duties associated with them shall be as follows:

The Student Advisor

The Student Advisor of the organization is chiefly responsible for advising the executive committee and overseeing all the activities of the organization. He or she also serves as a liaison to the organization's academic advisor(s) and the International Student Office.

The President

The President of the organization represents the organization on campus, off campus, and in the affairs of the UOSA. He or she calls and conducts meetings and if a meeting ends in a gridlock, the President in consultation with the Advisors, has final say on all matters.

The Vice-President

The Vice-President serves as the President in the absence of the latter. The Vice-President assists the President in his or her duties.

The Secretary

The Secretary maintains records of all the members and activities of the club. He or she assists the President in conducting meetings. The Secretary also keeps the minutes of the executive meetings.

The Treasurer

The Treasurer represents the association in all financial matters. He or she prepares the budget at the beginning of each school year. With the consent of the executive officers, he submits it to the UOSA Ways and Means Committee. He or she makes necessary spending as authorized by the officers and submits all reimbursements in a timely fashion and keeps all records of the organization's expenses.

The Publicity Chair

The Publicity Chair informs the members as well as the rest of the campus community about the upcoming ASIA events through various available channels. He or she also coordinates the organization of special events.

Section 5. The duties of the officers are not limited to the above, and may include any other duty arising from their specific office, as well as from being an officer and a member of the ASIA, and a student of the University of Oklahoma.

Section 6. At any time during the year, executive officers may appoint assistant officers if the need arises. Assistant officers may participate in executive meetings and give advice, but do not have the right to vote on executive decisions.

Section 7. Any full member of the ASIA can become an officer.

Section 8. Officers can be self-nominated or nominated by another member.

Section 9. Officers are elected by the vote of the majority of the full members or maybe appointed by the executive committee.

Section 10. Election procedures are held in April every year, and the new officers assume their duties next August.

Section 11. If a position is vacated for any reason, a contingency election is held following the same rules.

Section 12. At all times, ASIA has at least one academic advisor who is a full-time member of the University faculty or staff, in accordance with the OU Student Code Title 10, Section 4.2 (d). The advisor is to be informed and consulted on all the activities of the club. He or she is also to attend the general body meetings.

Article 5. Organization's Meetings

Section 1. ASIA holds its general meetings open to the members and to anyone who is interested. At these meetings the upcoming events are discussed and administrative issues such as elections are taken care of. General meetings should be held as often as necessary and no less than twice a year.

Section 2. ASIA also holds executive meetings and these are attended by the executive officers and the advisor. In the course of those meetings, administrative, financial and other issues are discussed and executive decisions are made. These meetings are also used to plan the schedule of the upcoming events. Executive meetings should be held as often as necessary.

Section 3. All members should be notified of the meetings in advance.

Section 4. At the executive meeting, the majority of the officers should be present for a quorum. In absence of a quorum, another meeting is called, at which all present constitute a quorum.

Article 6. Authority and Responsibility in the Organization

The officers of the ASIA enjoy legislative and executive authority and therefore, carry all administrative and financial responsibility for any occurrences within the organization to which the officers have knowledge.

Article 7. Amending the Constitution and Bylaws

Section 1. The amendment to the constitution can be proposed at any time by any of the full members.

Section 2. Amendment is discussed at the next general meeting and passed by the simple majority of votes by the full members.

Section 3. The amended Constitution is then submitted to the UOSA for approval.

Section 4. Amendments in clear violation of the UOSA regulations or of the OU Student Code will not be considered.